



Erasmus+ Programme

Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

Inter-institutional agreement 2018 - 2021 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details (email, phone)	Website (eg. of the course catalogue)
Yıldız Technical University	TR ISTANBU07	Institutional Coordinator: Prof. Dr. Bayram Ali ERSOY Tel: +90 212 383 5650 E-mail: erasmus@yildiz.edu.tr	http://www.bologna.yildiz.edu.tr/
		Departmental Coordinator: Dr. Tunç Durmaz Tel: +902123836811 E-mail: tdurmaz@yildiz.edu.tr	
AGRICULTURAL UNIVERSITY - PLOVDIV	BG PLOVDIV01	Institutional Coordinator: Assoc. Prof. Svetla Yancheva, PhD Vice Rector International Relations Svetla20@hotmail.com	www.au-plovdiv.bg Application documents Course Catalogue
		Erasmus office Dora Ivanova inter@au-plovdiv.bg +359 32654345	
		Contact person	

B. Mobility numbers per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

FROM (Erasmus code of the sending institution)	TO (Erasmus code of the receiving institution)	Subject area code (ISCED) *	Subject area name	Study cycle (short cycle, 1 st , 2 nd or 3 rd)	Number of student mobility periods	
					Student Mobility for Studies (total number of months per one academic year)	Student Mobility for Traineeships *
TR ISTANBU07	BG PLOVDIV01	311	Economics	1 st 2 nd	10 months (2 students x5 months)	* Optional
BG PLOVDIV01	TR ISTANBU07	311	Economics	1 st 2 nd	10 months (2 students x5 months)	* Optional

FROM (Erasmus code of the sending institution)	TO (Erasmus code of the receiving institution)	Subject area code (ISCED) *	Subject area name	Number of staff mobility periods	
				Staff Mobility for Teaching (total number of weeks per one academic year)	Staff Mobility for Training *
TR ISTANBU07	BG PLOVDIV01	311	Economics	2 weeks (2 teachers)	* Optional
BG PLOVDIV01	TR ISTANBU07	311	Economics	2 weeks (2 teachers)	* Optional

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution (Erasmus code)	Subject area name *	Language of instruction 1	Language of instruction 2	Recommended language of instruction level	
				Student Mobility for Studies	Staff Mobility for Teaching

				[Minimum recommended level: B1]	[Minimum recommended level: B2]
TR ISTANBU07		English		B1	B2
BG PLOVDIV01		BG	EN	B2	B2

* Optional

For more details on the language of instruction recommendations, see the course catalogue of each institution (links provided on the first page).

D. Additional requirements

Both above mentioned institutions have the conditions for the acceptance of students and staff with disabilities.

BG PLOVDIV01

Student mobility

Students have to send to the Erasmus Exchange coordinator – inter@au-plovdiv.bg

- Application Form – to which are included Accommodation Form and Certification of nomination and knowledge of English language
- Learning/Training Agreement
- Transcript of records
- Copy of ID card
- Two photos
- European Health Insurance Card (only for EU citizens) and/or private insurance

Teaching staff mobility and non-teaching staff mobility

The *Teaching programme* or *Working programme* form duly filled in and signed by home university should be sent to the Erasmus Exchange coordinator – inter@au-plovdiv.bg.

Agricultural University accepts students and staff with disabilities after receiving detailed information about their special needs. The decision for acceptance is based on reviewing the specific student/staff case.

E. Calendar

1. Applications on nominated students must reach the receiving institution by:

Receiving institution (Erasmus code)	Autumn term	Spring term
TR ISTANBU07	Online Application Period 15 th May-15 th July	Online Application Period 15 th October-15 th December
BG PLOVDIV01	30 th June	15 th December

2. The receiving institution will send its decision within 5 weeks after deadlines.
3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.

4. Termination of the agreement

The involved institutions may agree on the procedure of modifying or terminating the bilateral agreement. In case of unilateral modification or termination, a written notice of at least one academic year ahead will be given. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

F. Information

1. Grading systems of the institutions

Partner organisation

BG PLOVDIV01:

BG PLOVDIV01

Bulgarian university grading system

Six grade scale: Excellent (6) being the highest possible and the lowest positive Satisfactory (3), i.e.

- Excellent 6
- Very Good 5
- Good 4
- Satisfactory 3
- Fail 2

Converting ECTS Grades to BG National Grades

ECTS grades	National Grades	Description
A	Excellent 6	Outstanding performance with only minor errors
B	Very Good 5	Above the average standard but with some errors
C	Good 4	Generally sound work with a number of notable errors
D, E	Satisfactory 3	Fair but with significant shortcomings
FX, F	Fail 2	Considerable further work is required

TR ISTANBU07:

<http://www.bologna.yildiz.edu.tr/index.php?r=institution/grading>

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution (Erasmus code)	Contact details (email, phone)	Website for information
TR ISTANBU07		http://www.goc.gov.tr/main/Eng_3 https://e-ikamet.goc.gov.tr/
BG PLOVDIV01	International Relations / Erasmus Office inter@au-plovdiv.bg	http://www.mfa.bg/en/pages/109/index.html

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution (Erasmus code)	Contact details (email, phone)	Website for information
TR ISTANBU07		http://www.sgk.gov.tr/wps/portal/en?CSRT=15758577449206964749 https://e-ikamet.goc.gov.tr/
BG PLOVDIV01	International Relations / Erasmus Office inter@au-plovdiv.bg	http://www.en.nhif.bg/web/guest/home


4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution (Erasmus code)	Contact details (email, phone)	Website for information
TR ISTANBU07	incoming@yildiz.edu.tr	
BG PLOVDIV01	International Relations / Erasmus Office inter@au-plovdiv.bg	http://www.au-plovdiv.bg/en/content.php?id=8

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution (Erasmus code)	Name, function	Date	Signature
TR ISTANBU07	Prof. Dr. Bayram Ali ERSOY <i>Coordinator</i>	26-03-18	
BG PLOVDIV01	Assoc. Prof. Svetla Yancheva, PhD Vice Rector International Relations	02 Apr. 2018	