

Erasmus+ Programme

Inter-institutional agreement 2014/15-2020/21

Higher Education Student and Staff Mobility

–Mobility for learners and staff (Key Action 1)–

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

YILDIZ TEKNİK UNIVERSİTESİ TR İSTANBU 07	INSTITUTO POLITÉCNICO DE LEIRIA P LEIRIA01
<p><u>Institutional Coordinator¹:</u> Assoc. Prof.. Dr. Bayram Ali ERSOY Yildiz Teknik Universitesi, AB Ofisi, Barbaros Bulvari, 34349 Yildiz, Istanbul</p> <p>Tel: +90 212 3832069</p>	<p><u>Institutional Coordinator¹:</u> Prof. Nuno André O. Mangas Pereira President Polytechnic Institute of Leiria Rua General Norton de Matos 2411-901 Leiria</p> <p>Tel: +244860448 Email: gmci@ipleiria.pt</p>
<p><u>Contact Details for Student Mobility:</u> Incoming: Spec. Nurdan Yıldız incoming@yildiz.edu.tr tel: +90 212 3832069</p> <p>Outgoing: Spec. Armağan BAKILI AKKOÇ erasmus@yildiz.edu.tr tel: +90 212 3832069</p>	<p><u>Contact Details for Student Mobility / Nomination:</u> Incoming- studies and Placements/Bilateral Agreements Ana Boa-Ventura acecilia@ipleiria.pt tel: 244 860448 Outgoing: Ana Patrícia Silva ana.silva@ipleiria.pt</p>
<p><u>Contact Details for Staff Mobility (if applicable):</u> Umut B. Tasa (Departmental Coord.) utasa@yildiz.edu.tr</p> <p>Faks: +90 0212 236 71 92</p>	<p><u>Contact Details for Staff Mobility (if applicable):</u> Naide Martins naide.martins@ipleiria.pt telephone contact the same as above</p>
<p><u>Departmental Coordinator:</u> Umut B. Tasa utasa@yildiz.edu.tr</p> <p>Yildiz Teknik Universitesi, AB Ofisi, Barbaros Bulvari, 34349 Yildiz, Istanbul</p>	<p><u>Departmental Coordinator:</u> <u>Contacts should be done through the International office since coordinators change regularly</u></p>

B. Mobility numbers per academic year

FROM	TO	Subject area ISCED	Subject area name ISCED	Study cycle	Total Number of students/Total number of months	
					SMS ¹	SM ²
TR ISTANBU07	P LEIRIA01	211	Graphic and Multimedia Design	1 st 2nd	2x 5 months	
P LEIRIA01	TR ISTANBU07	211	Graphic and Multimedia Design	1st 2nd	2x 5 months	

FROM	TO	Subject area ISCED	Subject area name ISCED	Total Number of staff mobility/Total number of days	
				STA ³	STT ⁴
TR ISTANBU07	P LEIRIA01	211	Graphic and Multimedia Design	tbd	tbd
P LEIRIA01	TR ISTANBU07	211	Graphic and Multimedia Design	tbd	tbd

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution	Optional Subject area ISCED	Language of instruction 1	Language of instruction 2	Recommended language of instruction level	
				Student Mobility for Studies	Staff Mobility for Teaching
TR ISTANBU07		English		B1	B2

¹Student Mobility for Studies

² Student Mobility for Traineeship

³ Staff Mobility for Teaching

⁴ Staff Mobility for Training

P LEIRIA01		Portuguese	English	B1	B1
------------	--	------------	---------	----	----

*Most of our study programs are bilingual. For more details on the language of instruction recommendations, see the course catalogue of each program

If applicable, please indicate the required type and score of standardized language tests:

The Ipleiria only ask a declaration from the home institution stating the level of English for specific countries.

E. Calendar

1. Nomination deadlines:

Receiving institution	Winter term ⁵ [month]	Summer term ⁶ [month]
TR ISTANBU07	15 th May-15 th July	15 th October-15 th December
P LEIRIA01	July, 30	November, 30

- The receiving institutions will send their decisions within 6-8 weeks after deadline.
- A transcript of records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.
- Termination of this agreement or changes in the data set above can be amended annually, if communicated before December 1st. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

F. Information

	TR ISTANBU07	P LEIRIA 01
WWW for Incoming Students	http://www.eu.yildiz.edu.tr/eu/	http://www.ipleiria.pt/internacional/Paginas/idioma.aspx
WWW Course Catalogue	http://www.ilet.yildiz.edu.tr/en/ http://www.bologna.yildiz.edu.tr/	http://www.ipleiria.pt/internacional/Paginas/idioma.aspx
Housing ⁷	http://www.bologna.yildiz.edu.tr/index.php?r=infoforstudents/accommodation	http://www.ipleiria.pt/sas/alojamento/Paginas/default.aspx
Contact details	incoming@yildiz.edu.tr +90 212 383 2069	sas@ipleiria.pt Tel: (+351) 244 830 640



⁵To be adapted in case of a trimester system.

⁶To be adapted in case of a trimester system.

⁷ The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the ECHE.

WWW Visa Information ⁸	http://www.konsolosluk.gov.tr/tr/en/start.aspx	http://www.ipleiria.pt/internacional/Paginas/idioma.aspx
Contact details	incoming@yildiz.edu.tr +90 212 383 2069	gmci@ipleiria.pt ; teltel: 244 860448
WWW Insurance Information ⁹	http://www.sgk.gov.tr/wps/portal/en?CSRT=15758577449206964749	http://www.ipleiria.pt/internacional/Paginas/idioma.aspx
Contact details	incoming@yildiz.edu.tr +90 212 383 2069	gmci@ipleiria.pt
ECTS Users' Guide ¹⁰	http://www.eu.yildiz.edu.tr/eu	http://www.ipleiria.pt/internacional/Paginas/idioma.aspx
WWW Students and Staff with Disabilities		http://www.ipleiria.pt/internacional/Paginas/idioma.aspx
Contact details	incoming@yildiz.edu.tr	gmci@ipleiria.pt

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution	Name function	Date	Signature ¹¹
TR ISTANBU07	Assoc. Prof. Dr. Bayram Ali ERSOY Institutional Coordinator	03 MAR 2014	
P LEIRIA01	Prof. Nuno André O. Mangas Pereira President and Institutional Coordinator	24-01-2014	

⁸The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the ECHE.

⁹ The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the ECHE. The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided.

¹⁰ Receiving institutions provide the statistical distribution of grades according to the descriptions in the ECTS users' guide. A link to a webpage can be enough. The table will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.

¹¹ Scanned signatures are accepted