



UNIVERSIDAD
DE MÁLAGA

40 años
compartiendo
FUTURO

Erasmus+ Programme

Key Action 1
- Mobility for learners and staff -
Higher Education Student and Staff Mobility

Inter-institutional agreement 2014/2015-2020/2021 **between programme countries**

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution <small>(and department, where relevant)</small>	Erasmus code	Contact details <small>(email, phone)</small>	Website <small>(eg. of the course catalogue)</small>
UNIVERSIDAD DE ALMERIA	E ALMERIA 01	Institutional M. Sagrario Salaberri Ramiro Tel: +34 950 01 50 46 e-mail: reiual@ual.es	http://cms.ual.es/UAL/universidad/organosgobierno/vinternacional/index.htm
YILDIZ TECHNICAL UNIVERSITY Business Administration Department	TR ISTANBU07	Institutional Assoc. Prof. Dr. Bayram Ali Ersoy (Institutional Erasmus Coordinator) Tel: +90 212 383 2069 e-mail: erasmus@yildiz.edu.tr Departmental Assist. Prof. Dr. Emel Esen Tel: +90 212 383 25 47 e-mail: yildizerasmus.mgmt@gmail.com	www.bologna.yildiz.edu.tr

B. Mobility numbers per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of November in the preceding academic year.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED]	Subject area name	Study cycle [short cycle, 1 st , 2 nd or 3 rd] *	Number of student mobility periods	
					Student Mobility for Studies	Student Mobility for Traineeships
TR ISTANBUO 7	E ALMERIA 01	041	Business Administration	1 st	2 X 10= 20	_____
E ALMERIA 01	TR ISTANBU07	041	Business Administration	1 st	2 X 10 = 20	_____

* 2nd and 3rd level student exchanges will be signed in a different inter-institutional agreement.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED]	Subject area name	Number of staff mobility periods	
				Staff Mobility for Teaching	Staff Mobility for Training
TR ISTANBUO 7	E ALMERIA 01	041	Business Administration	5 days (maximum)	_____
E ALMERIA 01	TR ISTANBU07	041	Business Administration	5 days (maximum)	_____

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution	Language of instruction 1	Language of instruction 2	Recommended language of instruction level
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[Erasmus code]			Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
TR ISTANBU07	TURKISH	ENGLISH	B1	B2
E ALMERIA 01	Spanish	English (some courses)	B1	B2

No certification is requested.

D. Additional requirements

E ALMERIA01

University of Almeria has the infrastructure to welcome students and staff with disabilities:
<http://cms.ual.es/UAL/universidad/organosgobierno/vestudiantes/Pagina/PAGINA7420>

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term [month]	Spring term [month]
TR ISTANBU07	Online Application Period 15 th May-15 th July	Online Application Period 15 th October-15 th December
E ALMERIA 01	June 15 th for nomination June 30 th for application	November 15 th for nomination November 30 th for application

2. The receiving institution will send its decision within 4 weeks.
3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.
4. Termination of the agreement

It is up to the involved institutions to agree on the procedure for modifying or terminating the inter-institutional agreement. However, in the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party

F. Information

1. Grading systems of the institutions

TR ISTANBU07:

<http://www.bologna.yildiz.edu.tr/index.php?r=institution/grading>

E ALMERIA01

ECTS	UAL (10/10)
A = Excellent	Matrícula de Honor (=10)
B = Very good	Sobresaliente (>=9 and <10)
C = Good	Notable (>=7 and <9)
D = Satisfactory	Aprobado (>=6 and <7)
E = Sufficient	Aprobado (>=5 and <6)
F = Fail	Suspenso (<5)
_ = No Results	No presentado (The student has not taken the exam)

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR ISTANBU07	incoming@yildiz.edu.tr	http://www.konsolosluk.gov.tr/tr/en/start.aspx
E ALMERIA 01	erasmusual@ual.es +34 950 01 5046	http://cms.ual.es/UAL/universidad/organosgobierno/vinternacional/actividades/index.htm

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR ISTANBU07	incoming@yildiz.edu.tr	http://www.sgk.gov.tr/wps/portal/en?CSRT=15758577449206964749
E ALMERIA 01	erasmusual@ual.es +34 950 01 5046	http://cms.ual.es/UAL/universidad/organosgobierno/vinternacional/actividades/index.htm





4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR ISTANBU07	incoming@yildiz.edu.tr	http://www.bologna.yildiz.edu.tr/index.php?r=infoforstudents/accommodation
E ALMERIA 01	housing@ual.es +(34) 950 015 046	www.alojamientoual.com

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ¹
TR ISTANBU07	Assoc.Prof.Dr. Bayram Ali Ersoy <i>Institutional Erasmus Coordinator</i>	12 JUN 2014	 
E ALMERIA 01	Dña. María Sagrario Salaberri Ramiro Vice Rector	06/06/2014	 

¹ Scanned signatures are accepted