

A.



Erasmus+ Programme

Key Action 1
 – Mobility for learners and staff –
 Higher Education Student and Staff Mobility

Inter-institutional¹ agreement 2015-20[21]² between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details ERASMUS-Institutional Coordinator (email, phone)	Website (eg. of the course catalogue)
Universität zu Köln	D KOLN01	<p><u>1. Erasmus Institutional Coordinator:</u></p> <p>Christiane Biehl, M.A. International Office Department "International Mobility" D-50923 Köln Tel.: +49-221-470-2769 Fax: +49-221-470-6842 c.biehl@verw.uni-koeln.de</p> <p><u>2. Departmental / Academic Contact:</u></p> <p>Orientalisches Seminar (Oriental Seminar), Jun.-Prof. Türkische Sprache und Kultur (Junior Professorship Turkish Language and Culture) Dr. Béatrice Hendrich Albertus-Magnus-Platz</p>	www.uni-koeln.de

¹ Inter-institutional agreements can be signed by two or more higher education institutions

² Higher Education Institutions have to agree on the period of validity of this agreement

		D-50923 Köln +49-221-470-7435 Bhendri1@uni-koeln.de http://orient.phil-fak.uni-koeln.de/	
Yıldız Technical University	TR ISTANBU07	Institutional: Assoc.Prof.Dr. Bayram All Ersoy (<i>Institutional Erasmus Coordinator</i>) Tel: +90 212 383 5656 E-mail: erasmus@yildiz.edu.tr	http://www.bologna.yildiz.edu.tr/
	TR ISTANBU07	Departmental: Assist. Prof. Fahriye Dincer Tel: +90 212 383 65 93 E-mail: fahriyedincer@gmail.com	

B. Mobility numbers³ per academic year

[Paragraph to be added, if the agreement is signed for more than one academic year:

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]

- a) Student Mobility

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 st , 2 nd or 3 rd] *	Number of student mobility periods	
					Student Mobility for Studies	Student Mobility for Traineeships *
D KOLN 01	TR ISTANBU07	225	History of Modern Turkey	2 nd and 3 rd	2x10=20	
				2 nd and 3 rd		
TR	D KOLN 01	222	History of Modern	2 nd and 3 rd	2x10=20	

³ Mobility numbers can be given per sending/receiving institutions and per education field (optional*:
<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)

ISTANBU07			Turkey		
				2 nd and 3 rd	

[*Optional: subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]

- b) Staff Mobility

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods Staff Mobility for Teaching [total number of days of teaching periods or average duration *]	Staff Mobility for Training *
D KOLN 01	TR ISTANBU07	225	History of Modern Turkey	2 staff x5 days	
TR ISTANBU07	D KOLN 01	222	History of Modern Turkey	2 staff x5 days	

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ⁴ Student Mobility for	Staff Mobility for
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⁴ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

code]			Studies [Minimum recommended level: B1]	Teaching [Minimum recommended level: B2]	
D KOLN01		German	Turkish	B2	For staff mobility, German is not necessary
TR ISTANBU07		Turkish	English	B1	For staff mobility, Turkish is not necessary

For more details on the language of instruction recommendations, see the course catalogue [Links provided on the first page].

D. Additional requirements

Information on the programme of each institution

Turkish language and culture, regional focus "Turkey", description:

<http://orient.phil-fak.uni-koeln.de/21159.html?&L=1>

General information:

http://verwaltung.uni-koeln.de/international/content/erasmus/incomings/index_ger.html

Students with disabilities:

<http://www.portal.uni-koeln.de/3741.html>

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
D KOLN01	15 th July	15 January
TR ISTANBU07	Online Application Period 15 th May-15 th July	Online Application Period 15 th October-15 th

		December
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[* to be adapted in case of a trimester system]

- The receiving institution will send its decision usually in August for the winter term, in February for the summer term at the latest.
- A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI. [It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]

- Termination of the agreement

[It is up to the involved institutions to agree on the procedure for modifying or terminating the inter-institutional agreement. However, in the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."]

F. Information

1. Grading systems of the institutions

General Information

The grading scheme usually comprises five levels (with numerical equivalents; intermediate grades may be given):

"Sehr Gut" (1)	Very Good
"Gut" (2)	Good
"Befriedigend" (3)	Satisfactory
"Ausreichend" (4)	Sufficient
"Nicht ausreichend" (5)	Non-Sufficient/Fail.

The minimum passing grade is "Ausreichend" (4). Verbal designations of grades may vary in some cases and for doctoral degrees.

The transference into ECTS-grades is in compliance with the current ECTS users guide.

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution	Contact details	Website for information
[Erasmus	(email, phone)	

code]		
D KOLN01	ERASMUS Student Advisor E-mail: a.uhlig@verw.uni-koeln.de Tel.: +49-221-470-5804	http://www.auswaertiges- amt.de/DE/EinreiseUndA ufenthalt/Visabestimmun gen_node.html
TR ISTANBU07	incoming@yildiz.edu.tr	http://www.konsolosluk.gov .tr/tr/en/start.aspx

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution n [Erasmus code]	Contact details (email, phone)	Website for information
D KOLN01	ERASMUS Student Advisor E-mail: a.uhlig@verw.uni-koeln.de Tel.: +49-221-470-5804	http://verwaltung.uni- koeln.de/international/co ntent/erasmus/incomings /index_ger.html
TR ISTANBU07	incoming@yildiz.edu.tr	http://www.sgk.gov.tr/wps/ portal/en?CSRT=157585774 49206964749

4. Housing

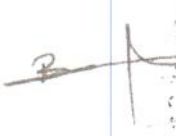
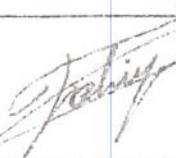
The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution n [Erasmus code]	Contact details (email, phone)	Website for information
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		→ Wohnen
TR ISTANBU07	incoming@yildiz.edu.tr	http://www.bologna.yildiz.edu.tr/index.php?r=infoforstudents/accommodation

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ⁵
D KOLN01 Central level	Beit Erasmus Coordinator	4.3.2015	UNIVERSITÄT ZU KÖLN Der Kanzler Abt. 93 Internationale Mobilität ERASMUS-Hochschulkoordination Albertus-Magnus-Platz 50923 Köln
D KOLN01 Faculty level	Jun.-Prof. Dr. Beatrice Hendrich Orientalisches Seminar	26.02.15	B. Hendrich
Partnerinstitution TR ISTANBU07 Central level	Assoc.Prof.Dr. Bayram Ali Ersoy Institutional Erasmus Coordinator	26 FEB 2015	
TR ISTANBU07 Faculty level	Assist. Prof. Fahriye Dinçer Erasmus Coordinator of the Department of History of Modern Turkey	26.02. 2015	

⁵ Scanned signatures are accepted