



# Erasmus Programme

## Key Action 1

- Mobility for learners and staff -

Higher Education Student and Staff Mobility

## Inter-institutional agreement 2014-2021 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

### A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details (email, phone)	Website (eg. of the course catalogue)
<b>Yıldız Technical University</b>	TR ISTANBU07	<p><b>Institutional:</b> Assoc.Prof.Dr. Bayram Ali Ersoy (<i>Institutional Erasmus Coordinator</i>) Tel: +90 212 383 2069 E-mail: <a href="mailto:erasmus@yildiz.edu.tr">erasmus@yildiz.edu.tr</a></p> <p><b>Departmental:</b> Ilhan Varank (<i>Departmental Erasmus Coordinator</i>) Tel: +90 212 383 48 40 E-mail: <a href="mailto:ivarank@yildiz.edu.tr">ivarank@yildiz.edu.tr</a></p>	<a href="http://www.bologna.yildiz.edu.tr/">http://www.bologna.yildiz.edu.tr/</a>
University of Salamanca	E SALAMAN02	<p><b>Institutional Coordinator:</b> Noemí Domínguez García Vice- Rector for International Relations Cardenal Pla y Deniel nº 22, 1º 37008 Salamanca (Spain) Tf: +34 923294426 <a href="mailto:erasmus@usal.es">erasmus@usal.es</a></p> <p><b>Departmental Coordinator:</b> Prof. Dra. Azucena Hernández Martín Facultad de Educación Erasmus International Coordinator <a href="mailto:azuher@usal.es">azuher@usal.es</a> Paseo de Canalejas, 169 37008 Salamanca 34 923 2946 30. Ext. 3404</p>	<p>Course catalogue: <a href="http://www.usal.es">http://www.usal.es</a></p> <p>Erasmus incomings: <a href="http://campus.usal.es/~rrii/">http://campus.usal.es/~rrii/</a></p>



## B. Mobility numbers per academic year

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED]	Subject area name	Study cycle [short cycle, 1 <sup>st</sup> , 2 <sup>nd</sup> or 3 <sup>rd</sup> ]	Number of student mobility periods	
					Student Mobility for Studies [total number of months of the study periods or average duration*]	Student Mobility for Traineeships
TR ISTANBU07		05.9	Other Education, Teacher Training (Computer Education)	1st	3 students x 10 months each	Only by individual agreement
ESALAMANCO 2		0.5	Other Education, Teacher Training (Computer Education)	1st	3 students x 10 months each	Only by individual agreement

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED]	Subject area name	Number of staff mobility periods	
				Staff Mobility for Teaching [total number of days of teaching periods or average duration*]	Staff Mobility for Training
TR ISTANBU07		05.9	Other Education, Teacher Training (Computer Education)	2 persons x min. 8 teaching hrs. each	
ESALAMANCO 2		0.5	Other Education, Teacher Training (Computer Education)	2 persons x min. 8 teaching hrs. each	

## C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level <sup>1</sup>	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
TR ISTANBU07		English		B1	B2

<sup>1</sup>For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

E SALAMAN02	Spanish	Minimum recommended level: B1 No certificate required	Minimum recommended level: B2 No certificate required	E SALAMAN02	Spanish
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For more details on the language of instruction recommendations, see the course catalogue of each institution



## D. Additional requirements

### TR ISTANBU07:

No additional requirement

## E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
TR ISTANBU07	Online Application Period 15 <sup>th</sup> May-15 <sup>th</sup> July	Online Application Period 15 <sup>th</sup> October-15 <sup>th</sup> December
ESALAMAN02	15 <sup>th</sup> July	15 <sup>th</sup> July

2. The receiving institution will send its decision within [4] weeks.

3. A Transcript of Records will be issued by the receiving institution no later than [4] weeks after the assessment period has finished at the receiving HEI. *[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]*

4. Termination of the agreement

*[It is up to the involved institutions to agree on the procedure for modifying or terminating the inter-institutional agreement. However, in the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 2014 will only take effect as of 1 September 2015+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."]*

## F. Information

### 1. Grading systems of the institutions

#### TR ISTANBU07:

<http://www.bologna.yildiz.edu.tr/index.php?r=institution/grading>

#### University of Salamanca grading system

*In the Spanish university system, each course unit is graded on a scale from 0 to 10 points, and each numerical grade correspond to a qualitative grade as follows: Suspenso (Fail): 0-4.9 –Aprobado (Pass): 5-6.9 –Notable (Good):7-8.9 – Sobresaliente (Very Good): 9-10 – Matricula de Honor: A special mention for outstanding performance limited to a maximum of 2 % of students registered in a given course unit group. When a student does not take the corresponding examination or final assessment, this is reflected as No Presentado (Absent). To pass a course unit, a student must receive a grade of at least 5 points out to 10.*

### 2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR ISTANBU07	incoming@yildiz.edu.tr	<a href="http://www.konsolosluk.gov.tr/tr/en/start.aspx">http://www.konsolosluk.gov.tr/tr/en/start.aspx</a>

ESALAMAN02	International Relations Office e-mail: <a href="mailto:erasmus@usal.es">erasmus@usal.es</a> Tf: +34 923294426	<a href="http://campus.usal.es/~rrii/guiaEstudiantesInternacionales.php">http://campus.usal.es/~rrii/guiaEstudiantesInternacionales.php</a>
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### 3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR ISTANBU07	incoming@yildiz.edu.tr	<a href="http://www.sgk.gov.tr/wps/portal/en?CSRT=15758577449206964749">http://www.sgk.gov.tr/wps/portal/en?CSRT=15758577449206964749</a>
ESALAMAN02	International Relations Office e-mail: <a href="mailto:erasmus@usal.es">erasmus@usal.es</a> Tf: +34 923294426	<a href="http://campus.usal.es/~rrii/guiaEstudiantesInternacionales.php">http://campus.usal.es/~rrii/guiaEstudiantesInternacionales.php</a>

### 4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR ISTANBU07	incoming@yildiz.edu.tr	<a href="http://www.bologna.yildiz.edu.tr/index.php?r=infoforstudents/accommodation">http://www.bologna.yildiz.edu.tr/index.php?r=infoforstudents/accommodation</a>
ESALAMAN02	University of Salamanca Residence Halls	<a href="http://www.usal.es/residen/">http://www.usal.es/residen/</a>



**G. SIGNATURES OF THE INSTITUTIONS (legal representatives)**

Institution [Erasmus code]	Name, function	Date	Signature <sup>2</sup>
TR ISTANBU07	Assoc.Prof.Dr. Bayram Ali Ersoy <i>Institutional Erasmus Coordinator</i>	21 MAR 2014	 
ESALAMAN02	Prof. Dra. Azucena Hernández Martín Vice-Decana for Student and Mobility Departmental Coordinator	28-11-2013	 
	Vº Bº Vice-Rector for International Relations	28-11-2013	 

<sup>2</sup>Scanned signatures are accepted