



Erasmus+ Programme

Key Action 1

- Mobility for learners and staff -

Higher Education Student and Staff Mobility

Inter-institutional agreement 2014-20[21]

between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details (email, phone)	Website (eg. of the course catalogue)
Yıldız Technical University	TR ISTANBU07	Institutional: Assoc.Prof.Dr. Bayram Ali Ersoy (<i>Institutional Erasmus Coordinator</i>) Tel: +90 212 383 2069 E-mail: erasmus@yildiz.edu.tr	http://www.bologna.yildiz.edu.tr/
		Departmental: Assist. Prof. Dr. Nihan Kahraman <i>Nihan Kahraman</i> Dept. of Electronics and Communication Eng. Phone: +902123835890 ; Fax: +902122599321 e-mail: nicoskun@yildiz.edu.tr Assoc. Prof. Dr. Ugur Savas Selamogullari Dept. of Electrical Engineering Phone: +90 212 383 5820 Fax: +90212383 5858 Email: selam@yildiz.edu.tr	
Bialystok University of Technology	PL BIALYST01	Institutional: Malgorzata Malinowska m.malinowska@pb.edu.pl Bialystok University of Technology, International Relations Office, 45A Wiejska Street, room 1C, 15-351 Bialystok, Poland	www.pb.edu.pl www.erasmus.pb.edu.pl course catalogue: http://elam.pb.edu.pl
		Departmental: Urszula Blaszcak, PhD Eng. u.blaszczak@pb.edu.pl	

B. Mobility numbers per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED]	Subject area name	Study cycle [short cycle, 1 st , 2 nd or 3 rd]	Student Mobility for Studies (number of students/total number of months)
TR ISTANBU 07	PL BIALYST01	522	Electricity and energy	1, 2	5 students/25 months
		523	Electronics and automation	1, 2	5 students/25 months
PL BIALYST01	TR ISTANBU 07	522	Electricity and energy	1, 2	5 students/25 months
		523	Electronics and automation	1, 2	5 students/25 months

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED]	Subject area name	Number of staff mobility periods	
				Staff Mobility for Teaching	Staff Mobility for Training
TR ISTANBU 07	PL BIALYST01	06.5	Electricity and energy	2	2
		523	Electronics and automation	2	2
PL BIALYST01	TR ISTANBU 07	06.5	Electricity and energy	2	2
		523	Electronics and automation	2	2

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ¹	
				Student Mobility for Studies	Staff Mobility for Teaching
TR ISTANBU 07		English		B1	B2
PL BIALYSTO1		English		B1	B2

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

D. Additional requirements

TR ISTANBU07: Enrolment only if 30 ECTS per semester.

PL BIALYSTO1: Bialystok University of Technology's students – mentors help incoming international students at the beginning of their stay in Poland. Address to apply for a mentor esn.bialystok.mentor@gmail.com.

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
TR ISTANBU 07	Online Application Period 15 th May-15 th July	Online Application Period 15 th October-15 th December
PL BIALYSTO1	July 15	January 15

[* to be adapted in case of a trimester system]

2. The receiving institution will send its decision within 2 months after the deadline.
3. A Transcript of Records will be issued by the receiving institution no later than 1 month after the assessment period has finished at the receiving HEI. [It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]
4. Termination of the agreement

[It is up to the involved institutions to agree on the procedure for modifying or terminating the inter-institutional agreement. However, in the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1

¹ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."]

F. Information

1. Grading systems of the institutions

TR ISTANBU07: <http://www.bologna.yildiz.edu.tr/index.php?r=institution/grading>

PL BIALYSTO1: <http://erasmus.pb.edu.pl/courses-in-english/>

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR ISTANBU 07	incoming@yildiz.edu.tr	http://www.konsolosluk.gov.tr/tr/en/start.aspx
PL BIALYSTO1	s.zuazo@pb.edu.pl	http://erasmus.pb.edu.pl/before-you-visit-us/

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR ISTANBU 07	incoming@yildiz.edu.tr	http://www.sgk.gov.tr/wps/portal/en?CSRT=15758577449206964749
PL BIALYSTO1	s.zuazo@pb.edu.pl	http://erasmus.pb.edu.pl/before-you-visit-us/

4. Housing



The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information

sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR ISTANBU07	incoming@yildiz.edu.tr	http://www.bologna.yildiz.edu.tr/index.php?r=infoforstudents/accommodation
PL BIALYST01	We guarantee accommodation in Residence Halls to all incoming students who apply in time. Application should be sent together with other app. documents. dsnr2@pb.edu.pl	http://erasmus.pb.edu.pl/accommodation/

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ²
TR ISTANBU07	Assoc.Prof.Dr. Bayram Ali Ersoy <i>Institutional Erasmus Coordinator</i>	21 MAR 2014	
PL BIALYST01	Prof. Roman Kaczyński, PhD. PE Vice-Rector for Development and Cooperation	2014 -01- 23	

² Scanned signatures are accepted