



# Erasmus+ Programme

Key Action 1  
– Mobility for learners and staff –  
Higher Education Student and Staff Mobility

## Inter-institutional agreement 2014-2018 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

### A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details (email, phone)	Website (eg. of the course catalogue)
Yıldız Technical University	TR ISTANBU07	<b>Institutional:</b> Assoc.Prof.Dr. Bayram Ali Ersoy ( <i>Institutional Erasmus Coordinator</i> ) Tel: +90 212 383 2069 E-mail: <a href="mailto:erasmus@yildiz.edu.tr">erasmus@yildiz.edu.tr</a>	<a href="http://www.bologna.yildiz.edu.tr/">http://www.bologna.yildiz.edu.tr/</a>
		<b>Departmental:</b> Assist. Prof. Dr. Nihan Kahraman Dept. of Electronics and Communication Eng. Phone: +902123835890 ; Fax: +902122599321 e-mail: <a href="mailto:nicoskun@yildiz.edu.tr">nicoskun@yildiz.edu.tr</a>	
University of Gävle	S GAVLE01	<b>Institutional:</b> Yvonne Mårtenson International office Phone: +46 26 648932 E-mail: <a href="mailto:Studentcentrum@hig.se">Studentcentrum@hig.se</a>	<a href="http://www.hig.se/english">www.hig.se/english</a>

		<b>Departmental:</b> Prof. Edvard Nordlander Faculty of Engineering and Sustainable Development Phone: +46 26 648500	
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## B. Mobility numbers per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

<b>FROM</b> [Erasmus code of the sending institution]	<b>TO</b> [Erasmus code of the receiving institution]	<b>Subject area code</b> [ISCED]	<b>Subject area name</b>	<b>Study cycle</b> [short cycle, 1 <sup>st</sup> , 2 <sup>nd</sup> or 3 <sup>rd</sup> ]	<b>Student Mobility for Studies</b> (number of students/total number of months)
TR ISTANBU 07	S GAVLE01	71	Electronics	2nd	3 students / 15 months
		714	Electronics and Automation	2nd	3 students / 15 months
S GAVLE01	TR ISTANBU 07	71	Electronics	2nd	3 students / 15 months
		714	Electronics and Automation	2nd	3 students / 15 months

<b>FROM</b> [Erasmus code of the sending institution]	<b>TO</b> [Erasmus code of the receiving institution]	<b>Subject area code</b> [ISCED]	<b>Subject area name</b>	<b>Number of staff mobility periods</b>	
				Staff Mobility for Teaching	Staff Mobility for Training
TR ISTANBU 07	S GAVLE01	06.5	Electronics	1	
		523	Electronics and Automation	1	
S GAVLE01	TR ISTANBU 07	06.5	Electronics	1	
		523	Electronics and Automation	1	

### C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level <sup>1</sup>	
				Student Mobility for Studies	Staff Mobility for Teaching
TR ISTANBU 07		English		B1	B2
S GAVLE01		English	Swedish	B2	B2

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

### D. Additional requirements

*CTU in Prague: Students with disabilities could be accepted after the consultation with International Office. There are non-barrier rooms available in some dorms.*

1. Students coming to the University of Gävle are asked to apply through our on-line application system. This is to be found at [www.hig.se/english](http://www.hig.se/english) click *Future Student* to the right and *For Exchange Students* to the left.
2. Students coming to the University of Gävle with any kind of disability are asked to indicate this in their application, for best assistance possible.

### E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution	Autumn term* [month]	Spring term* [month]

<sup>1</sup> For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

[Erasmus code]		
TR ISTANBU 07	Online Application Period 15 <sup>th</sup> May-15 <sup>th</sup> July	Online Application Period 15 <sup>th</sup> October-15 <sup>th</sup> December
S GAVLE01	1 <sup>st</sup> May	1 <sup>st</sup> November

[\* to be adapted in case of a trimester system]

2. The receiving institution will send its decision within 2 months after the deadline.
3. A Transcript of Records will be issued by the receiving institution no later than 1 month after the assessment period has finished at the receiving HEI. *[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]*
4. Termination of the agreement

*[It is up to the involved institutions to agree on the procedure for modifying or terminating the inter-institutional agreement. However, in the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."]*

## F. Information

### 1. Grading systems of the institutions

CTU in Prague: <http://www.cvut.cz/en/ects-ds/brief/sr>

ECTS grade	points	mark	English-in words
AA	100-90	4.0	EXCELLENT
BA	89-80	3.5	VERY GOOD
BB	79-70	3.0	GOOD
CB	69-60	2.5	GOOD
CC	59-50	2	SATISFACTORY
DC	49-40	1.5	SUFFICIENT
DD	39-30	1.0	FAILED WITH ECTS

FF	29-0	0.0	FAILED WITHOUT ECTS
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S GAVLE01;

For information about our grading systems please go to;

<http://www.hig.se/4.70b4ced11f41d324a480003399.html>

## **2. Visa**

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

<b>Institution</b> [Erasmus code]	<b>Contact details</b> (email, phone)	<b>Website for information</b>
TR ISTANBU 07	incoming@yildiz.edu.tr	<a href="http://www.konsolosluk.gov.tr/tr/en/start.aspx">http://www.konsolosluk.gov.tr/tr/en/start.aspx</a>
S GAVLE01	migrationsverket@migrationsverket.se	www.migrationsverket.se

## **3. Insurance**

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

<b>Institution</b> [Erasmus code]	<b>Contact details</b> (email, phone)	<b>Website for information</b>
TR ISTANBU 07	incoming@yildiz.edu.tr	<a href="http://www.sgk.gov.tr/wps/portal/en?CSRT=15758577449206964749">http://www.sgk.gov.tr/wps/portal/en?CSRT=15758577449206964749</a>
S GAVLE01	studentcentrum@hig.se	<a href="http://www.hig.se/english">www.hig.se/english</a> <i>(Click Future student, then For Exchange students)</i>

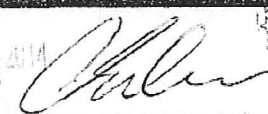
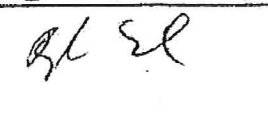
#### 4. Housing

The receiving Institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR ISTANBU07	incoming@yildiz.edu.tr	<a href="http://www.bologna.yildiz.edu.tr/index.php?r=infoforstudents/accommodation">http://www.bologna.yildiz.edu.tr/index.php?r=infoforstudents/accommodation</a>
S GAVLE01	studentcentrum@hig.se	<a href="http://www.hig.se/english">www.hig.se/english</a> (Click Future student, then For Exchange students)

#### G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature <sup>2</sup>
TR ISTANBU 07	Assoc.Prof.Dr. Bayram Ali Ersoy <i>Institutional Erasmus Coordinator</i>	21.05.2014	
S GAVLE01	Bengt Eriksson Head of the Faculty of Engineering and Sustainable Development	18/2-14	



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<sup>2</sup> Scanned signatures are accepted