



Erasmus+ Programme
Key Action 1
- Mobility for learners and staff -
Higher Education Student and Staff Mobility
Inter-institutional agreement 2014-2021
between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Institution	Erasmus code	Contact details (email, phone)	Website
Yıldız Technical University	TR ISTANBU07	Institutional: Assoc.Prof.Dr. Bayram Ali Ersoy (<i>Institutional Erasmus Coordinator</i>) Tel: +90 212 383 2069 - erasmus@yildiz.edu.tr	http://www.bologna.yildiz.edu.tr/
		Departmental: Asst. Prof. Dr. Bulent GUZEL (<i>Departmental Erasmus Coordinator</i>) BG. Tel: +90 212 383 30 08- bguzel@yildiz.edu.tr	
Université de Liège	B LIEGE01	Institutional coordinator: Ms. Dominique d'Arripe Contact bilateral agreements: International Office - Ms. Christine Reynders Place du 20-août, 7 (bât. A1), B-4000 Liège Tel. +32 4 366 46 09 - christine.reynders@ulg.ac.be	General information: www.ulg.ac.be Courses catalogue: progours.ulg.ac.be Erasmus incoming information: www.ulg.ac.be/erasmus/in
		Departmental coordinator: Prof. Philippe Rigo - ph.rigo@ulg.ac.be	

B. Mobility numbers per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

FROM	TO	Subject area code ISCED*	Subject area name	Study cycle [short cycle, 1 st , 2 nd or 3 rd]	Number of student mobility periods Student Mobility for Studies [total number of months of the study periods or average duration*]	Student Mobility for Traineeships
TR ISTANBU07	B LIEGE01	0716	Motor vehicles, ships and aircraft	1	2 student(s) x 10 months each	individual agreement
B LIEGE01	TR ISTANBU07	0716	Motor vehicles, ships and aircraft	1	2 student(s) x 10 months each	individual agreement

* <http://www.uis.unesco.org/Education/Documents/isced-37c-fos-review-222729e.pdf>

FROM	TO	Subject area code ISCED*	Subject area name	Number of staff mobility periods Staff Mobility for Teaching [total number of days of teaching periods or average duration*]	Staff Mobility for Training
TR ISTANBU07	B LIEGE01	0716	Motor vehicles, ships and aircraft	2 person(s) x min. 8 teaching hrs. each	
B LIEGE01	TR ISTANBU07	0716	Motor vehicles, ships and aircraft	2 person(s) x min. 8 teaching hrs. each	

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Institution	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ¹	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
TR ISTANBU07		English		B1	B2
B LIEGE01	All	French	English	B1 (exception: for Business and Economics courses: B2). More information: http://www.ulg.ac.be/cms/c_14110/fr/exigences-linguistiques	B2

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

D. Additional requirements

TR ISTANBU07:

B LIEGE01:

- Integration of mobile students: Welcome Days, tutoring, French lessons: www.ulg.ac.be/erasmus/in.
- Disabled students: www.ulg.ac.be/etudiants/handicap
- The yearly updated information sheet for incoming students (application procedure,...) will be provided with this agreement.
- Application procedure: through www.ulg.ac.be/erasmus/in/dossier

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Institution	Autumn term* [month]	Spring term* [month]
TR ISTANBU07	Online Application Period 15 th May-15 th July	Online Application Period 15 th October-15 th December
B LIEGE01	15 May (online) – 31 May (printed)	1 November (online) – 15 November (printed)

2. The receiving institution will send its decision within 6 weeks.
3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.
4. Termination of the agreement

In case of earlier unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 June of year N will only take effect as of 1 September of year N+1. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

F. Information

1. Grading systems of the institutions

TR ISTANBU07: <http://www.bologna.yildiz.edu.tr/index.php?r=institution/grading>

B LIEGE01: www.ulg.ac.be/cms/c_14663/exams

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution	Contact details (email, phone)	Website for information
TR ISTANBU07	incoming@yildiz.edu.tr	http://www.konsolosluk.gov.tr/tr/en/start.aspx
B LIEGE01	mobil.in@ulg.ac.be , +32 4 366 5547/4166	www.ulg.ac.be/cms/c_14084/preparation-au-depart

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution	Contact details (email, phone)	Website for information
TR ISTANBU07	incoming@yildiz.edu.tr	http://www.sgk.gov.tr/wps/portal/en?CSRT=15758577449206964749
B LIEGE01	mobil.in@ulg.ac.be , +32 4 366 5547/4166	www.ulg.ac.be/erasmus/in/sante

¹ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>


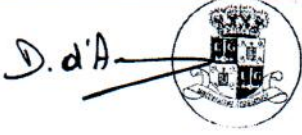
4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution	Contact details (email, phone)	Website for information
TR ISTANBU07	incoming@yildiz.edu.tr	http://www.bologna.yildiz.edu.tr/index.php?r=infoforstudents/accommodation
B LIEGE01	Sofia.Lothe@ulg.ac.be , +32 4 366 52 23	http://logement.ulg.ac.be

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution	Name, function	Date	Signature ²
TR ISTANBU07	Assoc.Prof.Dr. Bayram Ali Ersoy <i>Institutional Erasmus Coordinator</i>	14 JAN 2014	
B LIEGE01	Ms. Dominique d'Arripe <i>Institutional Coordinator</i>	9/1/2014	

² Scanned signatures are accepted