



# Erasmus+ Programme

## Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

### Inter-institutional<sup>1</sup> agreement 2014-2020<sup>2</sup> between programme countries [Minimum requirements]<sup>3</sup>

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

#### A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details <sup>4</sup> (email, phone)	Website (eg. of the course catalogue)
ECOLE CENTRALE DE NANTES	F NANTES07	Prof. Frédéric DOREL Institutional Erasmus Coordinator <a href="mailto:Frederic.Dorel@ec-nantes.fr">Frederic.Dorel@ec-nantes.fr</a> Tel : +33 2 40 37 16 24	<a href="http://www.ec-nantes.fr/">http://www.ec-nantes.fr/</a>
YILDIZ TECHNICAL UNIVERSITY	TR ISTANBU07	<b>Institutional:</b> Assoc.Prof.Dr. Bayram Ali Ersoy ( <i>Institutional Erasmus Coordinator</i> ) Tel: +90 212 383 2069 E-mail: <a href="mailto:erasmus@yildiz.edu.tr">erasmus@yildiz.edu.tr</a> <b>Departmental:</b> Asst. Prof. Dr. Bulent GUZEL ( <i>Departmental Erasmus Coordinator</i> ) Tel: +90 212 383 30 08 E-Mail: <a href="mailto:bguzel@yildiz.edu.tr">bguzel@yildiz.edu.tr</a>	<a href="http://www.eu.yildiz.edu.tr">www.eu.yildiz.edu.tr</a> <a href="http://www.bologna.yildiz.edu.tr/">http://www.bologna.yildiz.edu.tr/</a>

<sup>1</sup> Inter-institutional agreements can be signed by two or more higher education Institutions

<sup>2</sup> Higher Education Institutions have to agree on the period of validity of this agreement

<sup>3</sup> Clauses may be added to this template agreement to better reflect the nature of the institutional partnership.

<sup>4</sup> Contact details to reach the senior officer in charge of this agreement and of its possible updates.

## B. Mobility numbers<sup>5</sup> per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 <sup>st</sup> , 2 <sup>nd</sup> or 3 <sup>rd</sup> ] *	Number of student mobility periods
					Student Mobility for Studies  [total number of months of the study periods or average duration*]
TR ISTANBU07	F NANTES07	52	Engineering and engineering trades	2 <sup>nd</sup>	3 x 10 = 30
F NANTES07	TR ISTANBU07	52	Engineering and engineering trades	2 <sup>nd</sup>	3 x 10 = 30

[\*Optional: subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching  [total number of days of teaching periods or average duration *]	Staff Mobility for Training *
TR ISTANBU07	F NANTES07	52	Engineering and Engineering trades		1 x 5 = 5 days
F NANTES07	TR ISTANBU07	52	Engineering and Engineering trades		1 x 5 = 5 days

<sup>5</sup> Mobility numbers can be given per sending/receiving institutions and per education field (optional\*:  
<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)

### C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level <sup>6</sup>	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
TR ISTANBU07		English		B1	B2
F NANTES07		French A2	English A2	A2	A2

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

### D. Additional requirements

*[Please specify whether the institutions have the infrastructure to welcome students and staff with disabilities.]*

#### TR ISTANBU07:

#### F-NANTES07:

Exchange students will be permitted to enter courses at Ecole Centrale de Nantes (FNANTES07) unless these courses are subject to restricted enrolments.

Ecole Centrale de Nantes provides a reception service to meet the needs of students and staff with disabilities.

Exchange students have to take 30 credits ECTS per semester or 60 credits ECTS for the year. 120 credits ECTS are required before starting the exchange period at Centrale Nantes.

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<sup>6</sup> For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

## E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
TR ISTANBU07	Online Application Period 15 <sup>th</sup> May-15 <sup>th</sup> July	Online Application Period 15 <sup>th</sup> October-15 <sup>th</sup> December
F NANTES07	May 15 <sup>th</sup>	October 31 <sup>st</sup>

[\* to be adapted in case of a trimester system]

2. **F NANTES 07:** The receiving institution will send its decision within [2] weeks after the selection process is done.  
**TR ISTANBU07:** The receiving institution will send its decision within 4 weeks.
3. **F NANTES 07:** A Transcript of Records will be issued by the receiving institution on student's request  
**TR ISTANBU07:** A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI. [It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]
4. Termination of the agreement

*In the event of unilateral termination of the agreement, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."*

## F. Information

### 1.Grading systems of the institutions

**TR ISTANBU07:** <http://www.bologna.yildiz.edu.tr/index.php?r=institution/grading>

### **F-NANTES07:**Credits Transfer:

At Centrale Nantes, each course falls into several 'course unit elements'. ECTS are granted for each course unit element in relation with the amount of hours completed in the curriculum, up to 60 ECTS per year.

Exchange students have to prepare a Learning Agreement supported by their academic tutor and the Centrale Nantes Erasmus coordinator.

The Learning Agreement displays the amount of ECTS granted for each course unit element completed by the student, with a maximum of 30 ECTS per semester.

When students return to their home institution, their transcripts are submitted to the appropriate person and every course unit completed at Centrale Nantes is recognized and approved. An additional part is added to the diploma in order to provide a more specific understanding of the professional and academic curriculum attended at Centrale Nantes.

### **Grading system:**

The following table explains the correspondence between the ECN International grades, the ECTS grades and the GPA grades, and their meaning.

The ECN International Grades are obtained from ECN student marks.

<b>ECN International Grade / 20</b>	<b>ECTS Grade</b>	<b>GPA Grade</b>		<b>Meaning</b>
19 <= Grade <= 20	A	A+	4.3	Excellent
18 <= Grade < 19		A	4.0	
17 <= Grade < 18		A-	3.7	
16 <= Grade < 17	B	B+	3.3	Very Good
15 <= Grade < 16		B	3.0	
14 <= Grade < 15		B-	2.7	
13 <= Grade < 14	C	C+	2.3	Good
12 <= Grade < 13		C	2.0	
11 <= Grade < 12		C-	1.7	
10 <= Grade < 11	D	D	1.0	Satisfactory
0 <= Grade < 10	F	F	0.0	Fail

### **2. Visa**

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

<b>Institution [Erasmus code]</b>	<b>Contact details (email, phone)</b>	<b>Website for information</b>
TR ISTANBU07	incoming@yildiz.edu.tr	<a href="http://www.konsolosluk.gov.tr/tr/en/start.aspx">http://www.konsolosluk.gov.tr/tr/en/start.aspx</a>
F NANTES07	<a href="mailto:international@ec-nantes.fr">international@ec-nantes.fr</a> +33 2 40 37 25 45	<a href="http://www.ec-nantes.fr/">http://www.ec-nantes.fr/</a>

### **3. Insurance**

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

<b>Institution [Erasmus code]</b>	<b>Contact details (email, phone)</b>	<b>Website for information</b>
TR ISTANBU07	incoming@yildiz.edu.tr	<a href="http://www.sgk.gov.tr/wps/portal/en?CSRT=15758577449206964749">http://www.sgk.gov.tr/wps/portal/en?CSRT=15758577449206964749</a>
F NANTES07	<a href="mailto:international@ec-nantes.fr">international@ec-nantes.fr</a> +33 2 40 37 25 45	<a href="http://www.ec-nantes.fr/">http://www.ec-nantes.fr/</a>

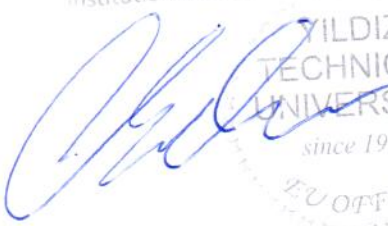



### **4. Housing**

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

<b>Institution [Erasmus code]</b>	<b>Contact details (email, phone)</b>	<b>Website for information</b>
TR ISTANBU07	incoming@yildiz.edu.tr	<a href="http://www.bologna.yildiz.edu.tr/index.php?r=infoforstudents/accommodation">http://www.bologna.yildiz.edu.tr/index.php?r=infoforstudents/accommodation</a>
F NANTES07	<a href="mailto:international@ec-nantes.fr">international@ec-nantes.fr</a> + 33 2 40 37 68 27	<a href="http://www.ec-nantes.fr/">http://www.ec-nantes.fr/</a>

**G. SIGNATURES OF THE INSTITUTIONS (legal representatives)**

Institution [Erasmus code]	Name, function	Date	Signature <sup>7</sup>
TR ISTANBU07	Assoc.Prof.Dr. Bayram Ali Ersoy <i>Institutional Erasmus                      Coordinator</i>	17 JUN 2014	Assoc. Prof. Dr. B.Ali ERSOY YTU LLP / Erasmus Institutional Coordinator  
F NANTES07	<b>Ecole Centrale de                      Nantes</b>  <b>Prof. Frédéric DOREL</b> Institutional Erasmus Coordinator  <a href="mailto:Frederic.Dorel@ec-nantes.fr">Frederic.Dorel@ec-                      nantes.fr</a>  Tel : +33 2 40 37 16 24	11/06/2014	 

<sup>7</sup> Scanned signatures are accepted