


Erasmus+ Programme

Key Action 1
– Mobility for learners and staff –
Higher Education Student and Staff Mobility

Inter-institutional agreement 2014-2021 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details (email, phone)	Website (eg. of the course catalogue)
Yıldız Technical University	TR ISTANBU07	Institutional: Assoc.Prof.Dr. Bayram Ali Ersoy (<i>Institutional Erasmus Coordinator</i>) Tel: +90 212 383 2069 E-mail: erasmus@yildiz.edu.tr	http://www.bologna.yildiz.edu.tr/ 
		Departmental: Assoc.Prof.Dr. Fusun Balik Şanlı Tel: +90 212 383 5331 E-mail: fbalik@yildiz.edu.tr	
Kielce University of Technology	PL KIELCE01	Institutional: Ewa Włodarczyk (<i>Institutional Erasmus Coordinator</i>) e-mail: ewlodarczyk@tu.kielce.pl phone: +48 41 34 24 789	http://www.tu.kielce.pl/en/erasmus.html

		Departmental: Dr .Eng. Łukasz Orman e-mail: orman@tu.kielce.pl phone +48 41 34 24 559	
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B. Mobility numbers per academic year

[Paragraph to be added, if the agreement is signed for more than one academic year:

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED]	Subject area name	Study cycle [short cycle, 1 st , 2 nd or 3 rd]	Number of student mobility periods	
					Student Mobility for Studies [total number of months of the study periods or average duration*]	Student Mobility for Traineeships
TR ISTANBU07	PL KIELCE01	4436	Geodesy, Cartography, Remote Sensing	1+2+3	2*12 months	Only by individual agreement
PL KIELCE01	TR ISTANBU07	4436	Geodesy, Cartography, Remote Sensing	1+2+3	2*12 months	Only by individual agreement

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED]	Subject area name	Number of staff mobility periods	
				Staff Mobility for Teaching [total number of days of teaching periods or average duration*]	Staff Mobility for Training
TR ISTANBU07	PL KIELCE01	4436	Geodesy, Cartography, Remote Sensing	1*15 days	
PL KIELCE01	TR ISTANBU07	4436	Geodesy, Cartography, Remote Sensing	1*15 days	

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ¹	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
TR ISTANBU07		English		B1	B2
PL KIELCE01		English		B1	B2

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

D. Additional requirements

PŚk (PL KIELCE01) organizes an "Orientation day" at the beginning of each semester for welcoming incoming students. It is highly recommended to incoming students to participate in the Orientation Day because students are provided with information on course registration, campus accommodation, health issues, PŚk facilities and other useful information.

PŚk (PL KIELCE01) provides the infrastructure to welcome students and staff with disabilities and will try to support them according to their special needs. But partner universities are advised to contact the international office very early to make sure that the student concerned can be accepted.

PŚk (PL KIELCE01) also supports students and staff with disabilities if they want to go abroad.

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
TR ISTANBU07	Online Application Period 15 th May-15 th July	Online Application Period 15 th October-15 th December

¹ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

PL KIELCE01	June 30	December 31
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2. The receiving institution will send its decision within [4] weeks.
3. A Transcript of Records will be issued by the receiving institution no later than [4] weeks after the assessment period has finished at the receiving HEI. *[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]*
4. Termination of the agreement
[It is up to the involved institutions to agree on the procedure for modifying or terminating the inter-institutional agreement. However, in the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."]

F. Information

1. Grading systems of the institutions

PL KIELCE01:

Grade	ECTS grade	Evaluation
5	A	EXCELLENT
4,5	B	VERY GOOD
4	C	GOOD
3,5	D	SATISFACTORY
3	E	PASS
2	F	FAIL

<http://www.tu.kielce.pl/en/study.html>

TR ISTANBU07:

<http://www.bologna.yildiz.edu.tr/index.php?r=institution/grading>

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
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TR ISTANBU07	incoming@yildiz.edu.tr	http://www.konsolosluk.gov.tr/tr/en/start.aspx
PL KIELCE01	Agnieszka Jaškiewicz + 48 41 34 24 773 a.jaskiewicz@tu.kielce.pl	http://www.tu.kielce.pl/en/erasmus.html http://www.erasmus.org.pl/coming-poland-formal-issues

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR ISTANBU07	incoming@yildiz.edu.tr	http://www.sgk.gov.tr/wps/portal/en?CSRT=15758577449206964749
PL KIELCE01	Agnieszka Jaškiewicz + 48 41 34 24 773 a.jaskiewicz@tu.kielce.pl	http://www.tu.kielce.pl/en/erasmus.html National Health Fund website: http://www.nfz.gov.pl



4. Housing

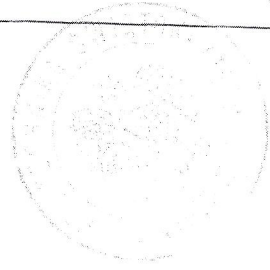
The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR ISTANBU07	incoming@yildiz.edu.tr	http://www.bologna.yildiz.edu.tr/index.php?r=infoforstudents/accommodation
PL KIELCE01	Agnieszka Jaškiewicz + 48 41 34 24 773 a.jaskiewicz@tu.kielce.pl	http://www.tu.kielce.pl/en/accommodation.html

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature and Stamp ²
TR ISTANBU07	Assoc.Prof.Dr. Bayram Ali Ersoy <i>Institutional Erasmus Coordinator</i>	27 01 2014	 YILDIZ TECHNICAL UNIVERSITY since 1911 EU OFFICE
PL KIELCE01	Prof. Stanisław Adamczak, dr h.c. Rector	10 01 2014	REKTOR  prof. dr hab. inż. Stanisław Adamczak, dr h.c. (1)



² Scanned signatures are accepted

Ryszard Mej
Ajkuhi