



# Erasmus+ Programme

## Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

### Inter-institutional<sup>1</sup> agreement 2018-2021<sup>2</sup> between programme countries

#### [Minimum requirements]<sup>3</sup>

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

#### A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details <sup>4</sup> (email, phone)	Website (eg. of the course catalogue)
University of Split Livanjska 5, HR – 21000 Split, Croatia	HR SPLIT01	<b>Institutional Coordinator:</b> Ana Ćosić International Relations Office e-mail: <a href="mailto:acosic@unist.hr">acosic@unist.hr</a> Tel: +385 21 440 343 Fax: +385 21 440 344	<a href="http://www.unist.hr">www.unist.hr</a>
Arts Academy Zagrebačka 3, HR – 21000 Split, Croatia		<b>Departmental coordinator:</b> Dr. Sagita Mirjam Sunara, Assistant Professor Vice-Dean for Arts, Science, International Collaboration	<a href="http://www.umas.unist.hr">www.umas.unist.hr</a> Course catalogue: <a href="https://www.isvu.hr/javno/hr/vu215/nasprogarhiva.shtml">https://www.isvu.hr/javno/hr/vu215/nasprogarhiva.shtml</a>

<sup>1</sup> Inter-institutional agreements can be signed by two or more higher education Institutions

<sup>2</sup> Higher Education Institutions have to agree on the period of validity of this agreement

<sup>3</sup> Clauses may be added to this template agreement to better reflect the nature of the institutional partnership.

<sup>4</sup> Contact details to reach the senior officer in charge of this agreement and of its possible updates.

		ECTS Erasmus+ and CEEPUS coordinator e-mail: <a href="mailto:sagita.sunara@gmail.com">sagita.sunara@gmail.com</a> Tel: +385 21 360 178 Fax: +385 21 344 043	
Yildiz Technical University	TR ISTANBU07	Prof.Dr. Bayram Ali Ersoy <b>Institutional Coordinator</b> Tel: +90 212 383 56 50/55 E-mail: <a href="mailto:erasmus@yildiz.edu.tr">erasmus@yildiz.edu.tr</a>	<a href="http://www.yildiz.edu.tr">www.yildiz.edu.tr</a> <a href="http://www.eu.yildiz.edu.tr/en">www.eu.yildiz.edu.tr/en</a> <a href="http://www.bologna2018.yildiz.edu.tr">www.bologna2018.yildiz.edu.tr</a>
Department of Conservation and Restoration of Cultural Property		Dr. Drahşan Uğuryol <b>Departmental Coordinator</b> Tel: 02123832689 E-mail: <a href="mailto:drahsankaramik@gmail.com">drahsankaramik@gmail.com</a> <a href="mailto:drahsan@yildiz.edu.tr">drahsan@yildiz.edu.tr</a>	<a href="http://www.kvko.yildiz.edu.tr/en">http://www.kvko.yildiz.edu.tr/en</a>

## B. Mobility numbers<sup>5</sup> per academic year

[Paragraph to be added, if the agreement is signed for more than one academic year:

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle *			Number of student mobility periods		
				short cycle	1 <sup>st</sup>	2 <sup>nd</sup>	3 <sup>rd</sup>	Student Mobility for Studies [total number of students/months of the study periods]	Student Mobility for Traineeships *
HR SPLIT01	TR ISTANBU07	730	Conservation and Restoration of Cultural Property		x	x		2 students x 5 months 10 months total	Only by individual agreement
TR ISTANBU07	HR SPLIT01	730	Conservation and Restoration of Cultural Property		x	x		2 students x 5 months 10 months total	Only by individual agreement

<sup>5</sup> Mobility numbers can be given per sending/receiving institutions and per education field (optional\*:  
<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)

*Total duration in months/days of the student-staff mobility periods or average duration can be indicated if relevant.]*

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching  [total number of days of teaching periods or average duration *]	Staff Mobility for Training *
HR SPLIT01	TR ISTANBU07	0730	Conservation and Restoration of Cultural Property	2 teachers x 5 days 10 days total	2 persons x 5 days 10 days total
TR ISTANBU07	HR SPLIT01	0730	Conservation and Restoration of Cultural Property	2 teachers x 5 days 10 days total	2 persons x 5 days 10 days total

### C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level <sup>6</sup>	
				Student Mobility for Studies  [Minimum recommended level: B1]	Staff Mobility for Teaching  [Minimum recommended level: B2]
HR SPLIT01		Croatian	English	English B2 Croatian	English C1
TR ISTANBU07	0730	Turkish	English	B1	B2

For more details on the language of instruction recommendations, see the course catalogue of each institution *[Links provided on the first page]*.

### D. Additional requirements

#### HR SPLIT01:

<sup>6</sup> For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

The acceptance of students depends on the approval of the corresponding department and on the place availability at the department.

Acceptance of staff for teaching or training mobility depends on the approval of the teaching/training programme by the corresponding department.

Languages courses: Students interested in Croatian may attend Croatian for Foreigners course courses at the Center for Croatian Studies of the Faculty of Humanistic and Social Sciences:

<http://eng.unist.hr/InternationalRelations/ERASMUS/CoopwithProgrammeCountriesErasmusKA103/IncomingStudents/LearnCroatian/tabid/1274/Default.aspx>

In case of additional requirements in regard to academic, organisational or other aspects (e.g. students with special needs), please contact the International Relations Office of the University of Split: [erasmus@unist.hr](mailto:erasmus@unist.hr)

#### TR ISTANBU07

- Exchange students should be nominated by the home institution.
- Exchange students are required to complete the online application module: <https://ytuerasmus.yildiz.edu.tr/>
- YTU provides infrastructure for welcoming students and staff with special needs.

#### E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
<b>HR SPLIT01</b>	1 June	1 November
<b>TR ISTANBU07</b>	Online Application Period 15 <sup>th</sup> May-15 <sup>th</sup> July	Online Application Period 15 <sup>th</sup> October-15 <sup>th</sup> December

*[\* to be adapted in case of a trimester system]*

2. The receiving institution will send its decision within 4-6 weeks.
3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.
4. Termination of the agreement

The above parties agree to co-operate in the activities shown below within the Erasmus + programme. Both parties agree to abide by the principles and conditions set out in the Guidelines for Applicants and Erasmus Charter. Both parties undertake to abide by the bilaterally agreed terms of this co-operation agreement.

In the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1.

Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

## F. Information

### 1. Grading systems of the institutions

#### **HR SPLIT01:**

<http://eng.unist.hr/InternationalRelations/AcademicInformation/tabid/413/Default.aspx>

Traditional Grading system is as follows:

- 1 – fail
- 2 – pass, sufficient
- 3 – good
- 4 – very good
- 5 – excellent

**TR ISTANBU07:** <http://www.bologna2018.yildiz.edu.tr/index.php?r=institution/grading>

### 2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
<b>HR SPLIT01</b>	<a href="mailto:incoming@unist.hr">incoming@unist.hr</a> +385 21 440 343	<a href="http://eng.unist.hr/InternationalRelations/ERASMUS/tabid/414/Default.aspx">http://eng.unist.hr/InternationalRelations/ERASMUS/tabid/414/Default.aspx</a>
TR ISTANBU07	<a href="mailto:incoming@yildiz.edu.tr">incoming@yildiz.edu.tr</a>	<a href="http://www.eu.yildiz.edu.tr/sayfa/17/Visa,-Residence-Permit,-Insurance/178">http://www.eu.yildiz.edu.tr/sayfa/17/Visa,-Residence-Permit,-Insurance/178</a>

### 3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
HR SPLIT01	<a href="mailto:incoming@unist.hr">incoming@unist.hr</a> +385 21 440 343	<a href="http://eng.unist.hr/InternationalRelations/ERASMUS/tabid/414/Default.aspx">http://eng.unist.hr/InternationalRelations/ERASMUS/tabid/414/Default.aspx</a>
TR ISTANBU07	<a href="mailto:incoming@yildiz.edu.tr">incoming@yildiz.edu.tr</a>	<a href="http://www.eu.yildiz.edu.tr/sayfa/17/Visa,-Residence-Permit,-Insurance/178">http://www.eu.yildiz.edu.tr/sayfa/17/Visa,-Residence-Permit,-Insurance/178</a>



#### 4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
HR SPLIT01	<a href="mailto:incoming@unist.hr">incoming@unist.hr</a> +385 21 440 343	<a href="http://eng.unist.hr/InternationalRelations/ERASMUS/tabid/414/Default.aspx">http://eng.unist.hr/InternationalRelations/ERASMUS/tabid/414/Default.aspx</a>
TR ISTANBU07	<a href="mailto:incoming@yildiz.edu.tr">incoming@yildiz.edu.tr</a>	<a href="http://www.eu.yildiz.edu.tr/sayfa/17/Erasmus-Student-Network/185">http://www.eu.yildiz.edu.tr/sayfa/17/Erasmus-Student-Network/185</a>

#### G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature <sup>7</sup>
HR SPLIT01	<b>Prof. Đurđica Miletić, PhD</b> Vice-Rector for International Cooperation	10/12/2018	
TR ISTANBU07	<b>Prof.Dr. Bayram Ali Ersoy</b> Institutional Erasmus Coordinator	05.12.2018	

<sup>7</sup> Scanned signatures are accepted