



# Erasmus+ Programme

Key Action 1  
- Mobility for learners and staff -  
Higher Education Student and Staff Mobility

## Inter-institutional agreement 2014-2021 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

### A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details (email, phone)	Website (eg. of the course catalogue)
Yıldız Technical University	TR ISTANBU07	<b>Institutional:</b> Assoc.Prof.Dr. Bayram Ali Ersoy (Institutional Erasmus Coordinator) Tel: +90 212 383 2069 E-mail: <a href="mailto:erasmus@yildiz.edu.tr">erasmus@yildiz.edu.tr</a>	<a href="http://www.bologna.yildiz.edu.tr/">http://www.bologna.yildiz.edu.tr/</a>
		<b>Departmental:</b>  Assoc. Prof. Dr. Sevgi Kocaoba Tel: +90 212 3834152 Email: <a href="mailto:kocaobasevgi@hotmail.com">kocaobasevgi@hotmail.com</a>	
Universidade de Aveiro	P AVEIRO01	<b>Institutional Coordinator:</b> Prof. Dr. Eduardo Silva, Vice-Rector <b>Contact Officer:</b> Niall Power Head of International Office Tel. +351 234 370 060; Email: <a href="mailto:gni@ua.pt">gni@ua.pt</a>	<a href="http://www.ua.pt/">http://www.ua.pt/</a>
		<b>Departmental Coordinator:</b> Professor Armando Silvestre Department of Chemistry Tel.: +351 234 370 711 Email: <a href="mailto:armsil@ua.pt">armsil@ua.pt</a>	

## B. Mobility numbers per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

### Student Mobility for Studies

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED]	Subject area name	Study cycle [short cycle, 1 <sup>st</sup> , 2 <sup>nd</sup> or 3 <sup>rd</sup> ]	Number of student mobility periods	
					Student Mobility for Studies  [total number of months of the study periods or average duration*]	Student Mobility for Traineeships *
TR ISTANBU 07	P AVEIRO01	0531	Chemistry	1 <sup>st</sup> , 2 <sup>nd</sup> , 3 <sup>rd</sup>	4 x 10 months	No/Only by individual agreement
P AVEIRO01	TR ISTANBU 07	0531	Chemistry	1 <sup>st</sup> , 2 <sup>nd</sup> , 3 <sup>rd</sup>	4 x 10 months	No/Only by individual agreement

\* Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training.

### Staff Mobility for Teaching

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED]	Subject area name	Number of staff mobility periods	
				Staff Mobility for Teaching  [total number of days of teaching periods or average duration *]	Staff Mobility for Training *
TR ISTANBU 07	P AVEIRO01	0531	Chemistry	1x5 days	No/Only by individual agreement
P AVEIRO01	TR ISTANBU 07	0531	Chemistry	1x5 days	No/Only by individual agreement



### C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
TR ISTANBU07	0531	English		B1	B2
P AVEIRO01	0531	Portuguese	English	B1	B2

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

### D. Additional requirements

#### TR ISTANBU07:

#### P AVEIRO01:

- Nomination by home institution required, before student's application
- Erasmus Student Network Aveiro - [www.esnaveiro.org/](http://www.esnaveiro.org/)
- Erasmus Buddy program, assists the international exchange students
- "Programa de Tutoria na UA" –Mentoring Program based on two areas of intervention, academic guidance and personalized training program, and two central figures but complementary teaching tutor and student mentor
- Accommodation guaranteed for students and teaching staff with disabilities
- Support services and facilities for students and teaching staff with disabilities
- Student's Provider, Pedagogical Support Office, University Health Services, LUA – UA's telephone line for psychological support to students of the academy that involves experts and a group of student volunteers trained for the purpose

### E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term [month]	Spring term [month]
TR ISTANBU07	Online Application Period 15 <sup>th</sup> May-15 <sup>th</sup> July	Online Application Period 15 <sup>th</sup> October-15 <sup>th</sup> December
P AVEIRO01	May 31 <sup>st</sup>	November 15 <sup>th</sup>

2. The receiving institution will send its decision within 4-6 weeks.
3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI. *[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]*
4. Termination of the agreement

This agreement will come into effect from the date of signature by the partner universities. It remains valid until the end of the final academic year indicated on page 1 of the present agreement or until the partners agree to end it by mutual accord, provided that a minimum of one academic year's notice is given. Should a single partner wish to withdraw from the agreement prior to the validity period indicated in page 1, that institution must guarantee that any student admitted at that time will be able to continue their studies/traineeships and complete the planned mobility.

*Disclaimer: Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.*

## F. Information

### 1. Grading systems of the institutions

**TR ISTANBU07:** <http://www.bologna.yildiz.edu.tr/index.php?r=institution/grading>

**P AVEIRO01:** <http://www.ua.pt/>

### 2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR ISTANBU07	<a href="mailto:incoming@yildiz.edu.tr">incoming@yildiz.edu.tr</a>	<a href="http://www.konsolosluk.gov.tr/tr/en/start.aspx">http://www.konsolosluk.gov.tr/tr/en/start.aspx</a>
P AVEIRO01	Dora Ribeiro Email: <a href="mailto:dribeiro@ua.pt">dribeiro@ua.pt</a> Tel.: +351 234 370 200	<a href="http://www.ua.pt/gri/visas">www.ua.pt/gri/visas</a>

### 3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.



The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR ISTANBU07	incoming@yildiz.edu.tr	<a href="http://www.sgk.gov.tr/wps/portal/en?CSRT=15758577449206964749">http://www.sgk.gov.tr/wps/portal/en?CSRT=15758577449206964749</a>
P AVEIRO01	Niall Power Email: niall@ua.pt Tel.: +351 234 370 060	<a href="http://www.ua.pt/gri/healthcare">www.ua.pt/gri/healthcare</a>


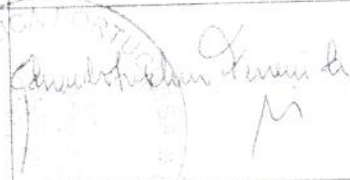
#### 4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR ISTANBU07	incoming@yildiz.edu.tr	<a href="http://www.bologna.yildiz.edu.tr/index.php?r=infoforstudents/accommodation">http://www.bologna.yildiz.edu.tr/index.php?r=infoforstudents/accommodation</a>
P AVEIRO01	Ana Coimbra Email: anacoimbra@ua.pt Tel.: +351 234 370 060	<a href="http://www.ua.pt/gri/accommodation">www.ua.pt/gri/accommodation</a>

#### G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature <sup>1</sup>
TR ISTANBU07	Assoc.Prof.Dr. Bayram Ali Ersoy <i>Institutional Erasmus Coordinator</i>		
P AVEIRO01	Prof. Dr. Eduardo Silva Vice-Rector Institutional Coordinator	03/10/2014	

<sup>1</sup> Scanned signatures are accepted