



# Erasmus+ Programme

Key Action 1  
– Mobility for learners and staff –  
Higher Education Student and Staff Mobility

## Inter-institutional agreement 2014-2021 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

### A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details (email, phone)	Website (eg. of the course catalogue)
<b>YILDIZ TECHNICAL UNIVERSITY</b>	TR ISTANBU07	<b>Institutional:</b> Assoc.Prof.Dr. Bayram Ali Ersoy ( <i>Institutional Erasmus Coordinator</i> ) Tel: +90 212 383 2069 E-mail: <a href="mailto:erasmus@yildiz.edu.tr">erasmus@yildiz.edu.tr</a>	<a href="http://www.bologna.yildiz.edu.tr/">http://www.bologna.yildiz.edu.tr/</a>
		<b>Departmental:</b> Assoc. Prof. Dr. Birgöl ÇOLAKOĞLU YTU Faculty of Architecture, Besiktas 34349 Istanbul , Turkey Phone: +90 212 3832597 Fax: +90 212 2618929 Signature:	

<b>LODZ UNIVERSITY OF TECHNOLOGY</b>	PL LODZ02	<b><u>Institutional:</u></b>  Unit for Internationalisation of Education Małgorzata Świt <a href="mailto:erasmus@info.p.lodz.pl">erasmus@info.p.lodz.pl</a>	<a href="http://www.programy.p.lodz.pl">http://www.programy.p.lodz.pl</a>
		<b><u>Departmental:</u></b>  mgr. inż. Tomasz Grzelakowski <a href="mailto:tomasz.grzelakowski@p.lodz.pl">tomasz.grzelakowski@p.lodz.pl</a>	

#### B. Mobility numbers per academic year

*[Paragraph to be added, if the agreement is signed for more than one academic year:*

*The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]*

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED]	Subject area name	Study cycle [short cycle, 1 <sup>st</sup> , 2 <sup>nd</sup> or 3 <sup>rd</sup> ]	Number of student mobility periods	
					Student Mobility for Studies	Student Mobility for Traineeships
TR ISTANBU07	PL LODZ02	581	Architecture	1 <sup>nd</sup>	2x10 = 20	
PL LODZ02	TR ISTANBU07	581	Architecture	1 <sup>nd</sup>	2x10 = 20	
TR ISTANBU07	PL LODZ02	581	Architecture	2 <sup>nd</sup>	1x10 = 10	
PL LODZ02	TR ISTANBU07	581	Architecture	2 <sup>nd</sup>	1x10 = 10	

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED]	Subject area name	Number of staff mobility periods	
				Staff Mobility for Teaching <i>[total number of days of teaching periods or average duration *]</i>	Staff Mobility for Training
TR ISTANBU07	PL LODZ02	581		1*1 week	
PL LODZ02	TR ISTANBU07	581		1*1 week	

### C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level <sup>1</sup>	
				Student Mobility for Studies <i>[Minimum recommended level: B1]</i>	Staff Mobility for Teaching <i>[Minimum recommended level: B2]</i>
TR ISTANBU07		Turkish	English	B1*	B2
PL LODZ02		English	Polish	B2	B2

\* English B1 skill is compulsory not an option

For more details on the language of instruction recommendations, see the course catalogue of each institution *[Links provided on the first page]*.

<sup>1</sup> For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

## D. Additional requirements

### TR ISTANBU07:

### PL LODZ02:

TUL offers the following facilities for persons with disabilities:

- Special Office for Students with Disabilities
- most buildings (including two student dormitories) are adjusted to the needs of persons with motor disabilities
- all faculties are equipped with facilities supporting persons with poor hearing
- library provides access to its resources and internet for persons with poor hearing and vision
- possibility of individual study programme
- transport assistance and individual transport for persons with motor disabilities
- rental of specialist equipment and software for persons with hearing and visual disorders
- assistance of sign language interpreters
- adaptation of learning materials
- psychological help
- career guidance
- sports

## E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
TR ISTANBU07	Online Application Period 15 <sup>th</sup> May-15 <sup>th</sup> July	Online Application Period 15 <sup>th</sup> October-15 <sup>th</sup> December
PL LODZ02	30 June	30 November

2. The receiving institution will send its decision within [4] weeks.
3. A Transcript of Records will be issued by the receiving institution no later than [4] weeks after the assessment period has finished at the receiving HEI. *[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]*

#### 4. Termination of the agreement

*[It is up to the involved institutions to agree on the procedure for modifying or terminating the inter-institutional agreement. However, in the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."]*

## F. Information

### 1. Grading systems of the institutions

#### TR ISTANBU07:

<http://www.bologna.yildiz.edu.tr/index.php?r=institution/grading>

#### PL LODZ02:

*[It is recommended that receiving institutions provide the statistical distribution of grades according to the descriptions in the ECTS users' guide<sup>2</sup>. A link to a webpage can be enough. The table will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.]*

TUL SCALE	ECTS GRADES
5.0	A
4.5	B
4.0	C
3.5	D
3.0	E
2	FX/F

[http://www.p.lodz.pl/en/ectsen,menu1589,ects\\_credit\\_allocation\\_based\\_on\\_the\\_student\\_workload\\_needed\\_in\\_order\\_to\\_achieve\\_expected\\_learning\\_outcomes\\_index.htm](http://www.p.lodz.pl/en/ectsen,menu1589,ects_credit_allocation_based_on_the_student_workload_needed_in_order_to_achieve_expected_learning_outcomes_index.htm)

### 2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

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<sup>2</sup> [http://ec.europa.eu/education/lifelong-learning-policy/ects\\_en.htm](http://ec.europa.eu/education/lifelong-learning-policy/ects_en.htm)

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR ISTANBU 07	<a href="mailto:incoming@yildiz.edu.tr">incoming@yildiz.edu.tr</a>	<a href="http://www.konsolosluk.gov.tr/tr/en/start.aspx">http://www.konsolosluk.gov.tr/tr/en/start.aspx</a>
PL LODZ02	<a href="mailto:foreignstudents@info.p.lodz.pl">foreignstudents@info.p.lodz.pl</a>	<a href="http://www.p.lodz.pl/rekrutacja,menu1616,cudzoziemcy_index.htm">http://www.p.lodz.pl/rekrutacja,menu1616,cudzoziemcy_index.htm</a>

### 3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR ISTANBU07	<a href="mailto:incoming@yildiz.edu.tr">incoming@yildiz.edu.tr</a>	<a href="http://www.sgk.gov.tr/wps/portal/en?CSRT=15758577449206964749">http://www.sgk.gov.tr/wps/portal/en?CSRT=15758577449206964749</a>
PL LODZ02	<a href="mailto:foreignstudents@p.lodz.pl">foreignstudents@p.lodz.pl</a> <a href="mailto:sao@info.p.lodz.pl">sao@info.p.lodz.pl</a>	<a href="http://www.p.lodz.pl/ects/en,menu1516,cost_of_living_index.htm">http://www.p.lodz.pl/ects/en,menu1516,cost_of_living_index.htm</a>


### 4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR ISTANBU07	<a href="mailto:incoming@yildiz.edu.tr">incoming@yildiz.edu.tr</a>	<a href="http://www.bologna.yildiz.edu.tr/index.php?r=inforstudents/accommodation">http://www.bologna.yildiz.edu.tr/index.php?r=inforstudents/accommodation</a>
PL LODZ02	Application on-line via: <a href="http://mobility.p.lodz.pl/in">http://mobility.p.lodz.pl/in</a>	<a href="http://www.p.lodz.pl/ects/en,menu1516,cost_of_living_index.htm">http://www.p.lodz.pl/ects/en,menu1516,cost_of_living_index.htm</a>

**G. SIGNATURES OF THE INSTITUTIONS (legal representatives)**

Institution [Erasmus code]	Name, function	Date	Signature <sup>3</sup>
TR ISTANBU07	Assoc.Prof.Dr. Bayram Ali Ersoy <i>Institutional Erasmus Coordinator</i>	27.02.2014	 MIDDLE TECHNICAL UNIVERSITY ERASMUS COORDINATOR
PL LODZ02	<i>Vice – Rector of Education,</i> <i>Prof. Slawomir Wiak</i>	9.07.2014	Prorektor ds. Edukacji Politechniki Łódzkiej <i>Prof. dr hab. inż. Slawomir Wiak</i>

<sup>3</sup> Scanned signatures are accepted