



**Erasmus+ Programme
Key Action 1
- Mobility for learners and staff -
Higher Education Student and Staff Mobility**

**Inter-institutional agreement 2014-2020
between programme countries**

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details ¹ (email, phone)	Website (eg. of the course catalogue)
Fachhochschule Kaiserslautern University of Applied Sciences	D KAISERS02	Erasmus Institutional Coordinator: Prof. Dr. Albert Meij Head of International Relations Zimmer A122 - Room A122 Morlauterer Str. 31 D-67657 Kaiserslautern Tel. +49 631 3724 2347 Fax +49 631 3724 2257 E-Mail: albert.meij@fh-kl.de	http://www.fh-kl.de http://www.fh-kl.de/aaa
		International Office: Tel. +49 631 3724 2133 Fax +49 631 3724 2257 E-Mail: auslandsamt@fh-kl.de Prof. Dr. Thomas Lechner Tel. +49 631 3724 4600 Fax +49 631 3724 4444	
Department of engineering, manufacturing and construction		Prof. Dr. Albert Meij Zimmer A122 - Room A122 Morlauterer Str. 31 D-67657 Kaiserslautern Tel. +49 631 3724 2347 Fax +49 631 3724 2257 E-Mail: albert.meij@fh-kl.de	http://www.fh-kl.de/fachbereiche/aing/fb.html
Yildiz Technical University	TR ISTANBU07	Assoc.Prof.Dr. Bayram Ali Ersoy (<i>Institutional Erasmus Coordinator</i>) Tel: +90 212 383 2069 E-mail: erasmus@yildiz.edu.tr	

¹ Contact details to reach the senior officer in charge of this agreement and of its possible updates.

<p>Mechanical Engineering Department</p>		<p>Research Assistant. Dr. Binnur Sagbas (<i>Department Coordinator: Contact Person for incoming students, oncoming students and incoming staffs</i>) Yildiz Technical University Mechanical Engineering Department Tel: +90 212 383 2806 E-mail: bzeybek@yildiz.edu.tr</p> <p>Research Assistant. Dr. Orkun Ozener (<i>Department Coordinator: Contact Person for incoming students and incoming staffs</i>) Yildiz Technical University Mechanical Engineering Department Tel: +90 212 383 2900 E-mail: oozener@yildiz.edu.tr</p> <p>Research Assistant Asli Gunay (<i>Department Coordinator: Contact Person for incoming students and incoming staffs</i>) Yildiz Technical University Mechanical Engineering Department Tel: +90 212 383 2959 E-mail: gunay@yildiz.edu.tr</p>	
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B. Mobility numbers² per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of September in the preceding academic year.

Student Mobility for Studies

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED]	Subject area name	Study cycle ³	Number of student mobility periods ⁴
D KAISERS 02	TRISTANBU 07	07	Engineering, manufacturing and construction	1,2 (bachelor, master)	2 x 6 months
TR ISTANBU 07	D KAISERS 02	0715	Mechanical Engineering	1,2 (bachelor, master)	2 x 6 months

Staff Mobility for Teaching

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED]	Subject area name	Number of staff mobility periods ⁵
D KAISERS 02	TRISTANBU 07	07	Engineering, manufacturing and construction	1 x 4 days
TRISTANBU 07	D KAISERS 02	0715	Mechanical Engineering	1 x 4 days

² ISCED Area Code: <http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>

³ 1st: undergraduate, 2nd: master or 3rd: PhD. Faculties and Schools are only allowed to sign undergraduate mobility exchange agreements. For 2nd (master) or 3rd (PhD) mobility agreements The International School for Postgraduate Studies must be contacted.

⁴ Total number of months of the study period.

⁵ Total number of days of teaching periods or average duration

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Language of instruc- tion 1	Language of instruc- tion 2 ⁶	Recommended language of instruction level ⁷	
			Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
D KAISERS 02	German	English (some courses)	B1 German	B2 English
TRISTANBU 07	English		B1	B2

Where there is a compulsory language requirement, it must be indicated in this agreement. For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

D. Additional requirements⁸

D KAISERS 02

<http://www.fh-kl.de/fh/organisation/zentrale-einrichtungen/intloffice/incoming-students-study-abroad.html>

TRISTANBU07: <http://www.bologna.yildiz.edu.tr/index.php?r=infoforstudents/forspecialneeds>

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term [month]	Spring term [month]
D KAISERS 02	15.06	15.12.
TR ISTANBU 07	Online Application Period 15 th May-15 th July	Online Application Period 15 th October-15 th December

⁶ Language of instruction is described in the Course Catalogue at <http://www.ugr.es/pages/estudios>

⁷ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

⁸ To be completed if necessary, other requirements may be added on academic or organisational aspects, e.g. the selection criteria for students and staff; measures for preparing, receiving and integrating mobile students and/or staff. [Please specify whether the institutions have the infrastructure to welcome students and staff with disabilities.]

2. The receiving institution will send its decision within four weeks.

3. Academic Calendar

Receiving institution [Erasmus code]	Autumn term [from - to]	Spring term [from - to]
D KAISERS 02	01.09. – 28.02.	01.03. – 31.08.
TR ISTANBU 07	1 st September-1 st February	1 st February-1 July

4. A Transcript of Records will be issued by the receiving institution no later than five weeks after the assessment period has finished at the receiving HEI.

5. Termination of the agreement

This agreement applies to the entire ERASMUS +Term. It can be terminated at any time, provided all parties agree. Unilateral termination of this agreement can be done at least one academic year in advance. Modifications can be agreed upon between the parties at any time. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

F. Information

1. Grading systems of the institutions

Grading system of the Fachhochschule Kaiserslautern

<http://www.fh-kl.de/fh/organisation/zentrale-einrichtungen/intloffice/incoming-students-degree.html>

German mark	ECTS grade
1,0 ; 1,3	A
1,7 ; 2,0 ; 2,3	B
2,7; 3,0; 3,3	C
3,7	D
4,0	E
5,0	F

Grading System in TR ISTANBU07:

<http://www.bologna.yildiz.edu.tr/index.php?r=institution/grading>

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
D KAISERS02	Auswaertiges Amt(Federal Foreign Office Germany)	http://www.auswaertiges-amt.de/EN
TR ISTANBU 07	incoming@yildiz.edu.tr	http://www.konsolosluk.gov.tr/tr/en/start.aspx

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
D KAISERS02	German Academic Exchange Service: https://www.daad.de/deutschland/en/	www.daad.de/deutschland/in-deutschland/regeln/de/8839-krankenversicherung further information(available in EN/FR/ES/IT/TR): www.dvka.de/oeffentlicheSeiten
TR ISTANBU 07	incoming@yildiz.edu.tr	http://www.sgk.gov.tr/wps/portal/en?CSRT=15758577449206964749

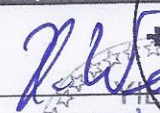
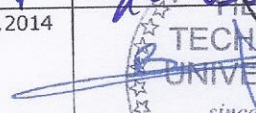
4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
D KAISERS 02	<u>Beatrice.Melendez@fh-kl.de</u> 0049-631-3724-5517 International Office: <u>international@fh-kl.de</u>	http://www.fh-kl.de/aaa
TRISTANBU 07	<u>incoming@yildiz.edu.tr</u>	http://www.bologna.yildiz.edu.tr/index.php?r=infoforstudents/accommodation

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ⁹
D KAISERS 02	Prof. Dr. Konrad Wolf President	05.03. 2014	
TR ISTANBU 07	Assoc.Prof.Dr. Bayram Ali Ersoy Institutional Erasmus Coordinator	05.03.2014	

⁹ Scanned signatures are accepted