



**Erasmus+ Programme
Key Action 1
Mobility for learners and staff**

Higher Education Student and Staff Mobility

Inter-institutional¹ agreement 2014-20[21]²

between

University du Littoral Côte d'Opale, Dunkerque, France

and

Yıldız Technical University, Istanbul, Turkey

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details³ (email, phone)	Website (eg. of the course catalogue)
Université du Littoral Côte d'Opale	F DUNKERQ09	<u>Institutional coordinator :</u> Mrs Myriam COURCO Head of International Office Myriam.lemaire@univ-littoral.fr or relint@univ-littoral.fr Phone : +33 328 237 328 Fax : +33 328 237 420 1, Place de l'Yser – BP 71022 F – 59375 Dunkerque Cedex 1 <u>Departmental:</u> Mr Khalid JBILOU Khalid.Jbilou@lmpa.univ-littoral.fr	www.univ-littoral.fr http://international.univ-littoral.fr/?page_id=57

¹ Inter-institutional agreements can be signed by two or more higher education Institutions

² Higher Education Institutions have to agree on the period of validity of this agreement

³ Contact details to reach the senior officer in charge of this agreement and of its possible updates

Yıldız Technical University	TR ISTANBU07	<p>Institutional: Assoc.Prof.Dr. Bayram Ali Ersoy (<i>Institutional Erasmus Coordinator</i>) Tel: +90 212 383 2069 E-mail: erasmus@yildiz.edu.tr</p> <p>Departmental: Assoc.Prof.Dr. Erhan Çalışkan (<i>Departmental Erasmus Coordinator</i>)</p> <p>Faculty of Sciences and Arts Department of Mathematics Tel: +90 212 383 4320 E-mail: caliskan@yildiz.edu.tr</p>	http://www.bologna.yildiz.edu.tr/
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B. Mobility numbers⁴ per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

FROM (Erasmus code of the sending institution)	TO (Erasmus code of the receiving institution)	Subject area code* (ISCED)	Subject area name*	Study cycle (short cycle, 1 st , 2 nd or 3 ^d)*	Number of student mobility periods	
					Student Mobility for Studies (6)	Student Mobility for Traineeships*
F DUNKERQ09	TR ISTANBU07	0541	Mathematics	3d	4 x 10 = 40	
TR ISTANBU07	F DUNKERQ09	0541	Mathematics	3 ^d	4 x 10 = 40	

(*Optional: subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.)

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Mobility numbers can be given per sending/receiving institutions and per education field* (optional*)

<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>

FROM (Erasmus code of the sending institution)	TO (Erasmus code of the receiving institution)	Subject area code* (ISCED)	Subject area name*	Number of staff mobility periods	
				Staff Mobility for Teaching (total number of days of teaching periods or average duration*)	Staff Mobility for Training*
F DUNKERQ09	TR ISTANBU07	0541	Mathematics	2* 8 days = 16 days	
TR ISTANBU07	F DUNKERQ09	0541	Mathematics	2* 8 days = 16 days	

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period

Receiving institution (Erasmus code)	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ⁵	
				Student Mobility for Studies (Minimum recommended level: B1)	Staff Mobility for Teaching (Minimum recommended level: B2)
F DUNKERQ09	Any	French	English	B1	B2
TR ISTANBU07		English			B2

For more details on the language of instruction recommendations, see the course catalogue of each institution (Links provided on the first page).

D. Additional requirements

F DUNKERQ09: all necessary information are available on our website: http://international.univ-littoral.fr/?page_id=57. For more information about our structures to welcome students and staff with disabilities: http://www.univ-littoral.fr/vie_etudiante/sante.htm.

⁵ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see

<http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by :

Receiving institution (Erasmus code)	Autumn term* (month)	Spring term* (month)
F DUNKERQ09	March 31 st	September 31 st
TR ISTANBU07	Online Application Period 15 th May-15 th July	Online Application Period 15 th October-15 th December

(* to be adapted in case of a trimester system)

2. The receiving institution will send its decision within 4 weeks
3. A Transcript of Records will be issued by the receiving institution no later than 4 weeks after the assessment period has finished at the receiving HEI. *(It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines)*
4. Termination of the agreement
It is up to the involved institutions to agree on the procedure for modifying or terminating the inter-institutional agreement. However, in the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

F. Information

1. Grading systems of the institutions

F DUNKERQ09 : http://international.univ-littoral.fr/?page_id=57

Local Grade	Description
16 – 20	Very Good – an excellent performance
14 – 16	Good – a performance above average
12 – 14	Satisfied – a performance according to average requirements
10 – 12	Passed – a sufficient performance despite mistakes
> 10	Failed – an insufficient performance

TR ISTANBU07:

<http://www.bologna.yildiz.edu.tr/index.php?r=institution/grading>

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources :

Institution (Erasmus code)	Contact details (email, phone)	Website for information
F DUNKERQ09	relint@univ-littoral.fr	http://international.univ-littoral.fr/?page_id=57
TR ISTANBU07	incoming@yildiz.edu.tr	http://www.konsolosluk.gov.tr/tr/en/start.aspx

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources :

Institution (Erasmus code)	Contact details (email, phone)	Website for information
F DUNKERQ09	relint@univ-littoral.fr	http://international.univ-littoral.fr/?page_id=57
TR ISTANBU07	incoming@yildiz.edu.tr	http://www.sgk.gov.tr/wps/portal/en?CSRT=15758577449206964749


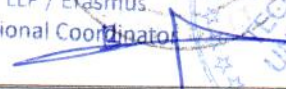
4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education

Information and assistance can be provided by the following persons and information sources:

Institution (Erasmus code)	Contact details (email, phone)	Website for information
F DUNKERQ09	relint@univ-littoral.fr	http://international.univ-littoral.fr/?page_id=57
TR ISTANBU07	incoming@yildiz.edu.tr	http://www.bologna.yildiz.edu.tr/index.php?r=inforstudents/accommodation

G. Signatures of the institutions (legal representatives)

Institution (Erasmus code)	Name, function	Date	Signature ⁶
F DUNKERQ09	Prof. Roger DURAND, President	16 MARS 2015	
TR ISTANBU07	Assoc.Prof.Dr. Bayram Ali Ersoy <i>Institutional Erasmus Coordinator</i>	07 APR 2015	 Assoc. Prof. Dr. B. Ali ERSOY VTU LLP / Erasmus Institutional Coordinator