

# Erasmus+ Programme

Key Action 1  
- Mobility for learners and staff -  
Higher Education Student and Staff Mobility

## Inter-institutional<sup>1</sup> agreement 2014-2021 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

### A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details <sup>2</sup> (email, phone)	Website (eg. of the course catalogue)
<b>YILDIZ TEKNİK UNIVERSITESI</b>  (Yildiz Technical University)	TR ISTANBU07	<b>Inst. Coordinator:</b> Assoc.Prof.Dr. Bayram Ali Ersoy Phone: +90 212 383 2069 Fax: +90 0212 236 71 92 E-mail: <a href="mailto:erasmus@yildiz.edu.tr">erasmus@yildiz.edu.tr</a> Mailing address: <b>YTÜ AB Ofisi</b> YTÜ Merkez Kampüsü N-Blok Agavat Binası 34349 Yıldız-Istanbul  <b>Departmental coordinator:</b> Assoc.Prof.Dr. Erhan Çalışkan Phone: +90 212 383 2069 E-mail: <a href="mailto:ercalis@yahoo.com.tr">ercalis@yahoo.com.tr</a>	<a href="http://www.bologna.yildiz.edu.tr/">http://www.bologna.yildiz.edu.tr/</a>
<b>UNIVERSITATE A POLITEHNICA TIMISOARA</b>  (Politehnica University of Timisoara)	RO TIMISOA04	<b>Inst. Coordinator:</b> Prof. Dr. eng. Lia DOLGA, Phone, Fax: +40 256 403033 E-mail: <a href="mailto:lia.dolga@upt.ro">lia.dolga@upt.ro</a> Mailing address: 2, P-ta Victoriei, 300006 Timisoara, Romania  <b>Departmental Coordinator for Mathematics:</b> Assoc. Prof. Doru-Marin PAUNESCU Phone: +40 256 403098 E-mail: <a href="mailto:doru.paunescu@upt.ro">doru.paunescu@upt.ro</a>	<a href="http://www.upt.ro/international">http://www.upt.ro/international</a>

### B. Mobility numbers<sup>3</sup> per academic year

[The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]

FROM [Erasmus]	TO [Erasmus code]	Subject area code	Subject area name	Study cycle [short]	Number of student mobility periods
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<sup>1</sup> Inter-institutional agreements can be signed by two or more higher education Institutions

<sup>2</sup> Contact details to reach the senior officer in charge of this agreement and of its possible updates.

<sup>3</sup> Mobility numbers can be given per sending/receiving institutions *and per education field (optional)\**:

<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>

code of the sending institution]	of the receiving institution]	[ISCED]		cycle, 1 <sup>st</sup> , 2 <sup>nd</sup> or 3 <sup>rd</sup> ]	Student Mobility for Studies [total number of months of the study periods or average duration*]	Student Mobility for Traineeship *
TR ISTANBU07	RO TIMISOA04	0541	Mathematics	1 <sup>st</sup> , 2 <sup>nd</sup> , 3 <sup>rd</sup>	3 students (5 months each)	-
RO TIMISOA04	TR ISTANBU07	0541	Mathematics	2 <sup>nd</sup> , 3 <sup>rd</sup>	2 students (5 months each)	-

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED]	Subject area name	Staff Mobility for Teaching [total number of days of teaching periods or average duration *]	Staff Mobility for Training *
TR ISTANBU07	RO TIMISOA04	0541	Mathematics	2 staff members (7 days each)	-
RO TIMISOA04	TR ISTANBU07	0541	Mathematics	2 staff members (7 days each)	-

### C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level <sup>4</sup>	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
TR ISTANBU07		English	English	B1	B2
RO TIMISOA04		English	Romanian	B1	B2

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

### D. Additional requirements

RO TIMISOA04: At the date of signing the agreement, "Politehnica" University of Timisoara has limited infrastructure to welcome students and staff with physical disabilities: each case will be analysed individually

TR ISTANBU07:

### E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
TR ISTANBU07	Online Application Period 15 <sup>th</sup> May-15 <sup>th</sup> July	Online Application Period 15 <sup>th</sup> October-15 <sup>th</sup> December
RO TIMISOA04	15 <sup>th</sup> June	15 <sup>th</sup> December

[\* to be adapted in case of a trimester system]

2. TR ISTANBU07: The receiving institution will send its decision within [4] weeks.

<sup>4</sup> For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

RO TIMISOA04: will send its decision in 5 weeks.

### 3. Issue of the **Transcript of Records**

RO TIMISOA04: Transcript of Records will be issued by our university no later than 5 weeks **after the assessment period has finished**. The original document will be sent by the Department for International Mobility and Cooperation to the home university using regular mail services. A scanned copy will be sent by e-mail to the student and to the home university.

TR ISTANBU07: A Transcript of Records will be issued by the receiving institution no later than [4] weeks after the assessment period has finished at the receiving HEI. *[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]*

### 4. **Termination of the agreement**

The involved institutions agree on the procedure for modifying or terminating the inter-institutional agreement. In the event of termination, a notice of at least one academic year should be given. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

## **F. Information**

### **1. Grading systems of the institutions**

TR ISTANBU07: <http://www.bologna.yildiz.edu.tr/index.php?r=institution/grading>

RO TIMISOA04: The grades are integer values from 1 to 10, with the maximal value of 10 (the highest level of knowledge and skills) and the minimal level of 5 (a basic level of knowledge is required, covering the main topics taught) for passing the examination. The Romanian Ministry of Education recommends the following interpretation of each grade:

Romania	1 - 4	5	6	7	8	9	10
Turkey	1-4 Noksan/ Pek Noksan	4,5-4,99	5,00-6,49 Orta	6,5-6,99 Orta	7,00-7,99 İyi	8,00-8,99 İyi	9,0-10,0 Pek iyi

### **2. Visa**

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR ISTANBU07	<a href="mailto:incoming@yildiz.edu.tr">incoming@yildiz.edu.tr</a>	<a href="http://www.konsolosluk.gov.tr/tr/en/start.aspx">http://www.konsolosluk.gov.tr/tr/en/start.aspx</a>
RO TIMISOA04	<a href="mailto:roxana.tripsa@upt.ro">roxana.tripsa@upt.ro</a>	<a href="http://www.mae.ro/en/node/2035">www.mae.ro/en/node/2035</a>

### **3. Insurance**

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
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TR ISTANBU07	incoming@yildiz.edu.tr	<a href="http://www.sgk.gov.tr/wps/portal/en?CSRT=15758577449206964749">http://www.sgk.gov.tr/wps/portal/en?CSRT=15758577449206964749</a>
RO TIMISOA04	roxana.tripsa@upt.ro	<a href="http://ec.europa.eu/social/main.jsp?catId=559">http://ec.europa.eu/social/main.jsp?catId=559</a>

#### 4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR ISTANBU07	incoming@yildiz.edu.tr	<a href="http://www.bologna.yildiz.edu.tr/index.php?r=infoforstudents/accommodation">http://www.bologna.yildiz.edu.tr/index.php?r=infoforstudents/accommodation</a>
RO TIMISOA04	roxana.tripsa@upt.ro	<a href="http://www.upt.ro/international">www.upt.ro/international</a>

#### G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature <sup>5</sup>
TR ISTANBU07	Assoc. Prof. Dr. B. Ali ERSOY, YTU LLP/Erasmus Institutional Coordinator	21.01.2014	
RO TIMISOA04	Prof. Dr. eng. Viorel- Aurel ȘERBAN, Rector	16.01.2014	

<sup>5</sup> Scanned signatures are accepted