



Erasmus+ Programme

Key Action 1
– Mobility for learners and staff –
Higher Education Student and Staff Mobility

Inter-institutional agreement 2014-2021 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

| Name of the institution (and department, where relevant) | Erasmus code | Contact details (email, phone) | Website (eg. of the course catalogue) |
|--|--------------|---|--|
| Yıldız Technical University | TR ISTANBU07 | <p>Institutional: Assoc.Prof.Dr. Bayram Ali Ersoy (<i>Institutional Erasmus Coordinator</i>) Tel: +90 212 383 2069 E-mail: erasmus@yildiz.edu.tr</p> <p>Departmental: Asst. Prof. Dr. M. Selcuk ARSLAN - msarslan@yildiz.edu.tr <i>MSA</i></p> | http://www.bologna.yildiz.edu.tr/ |
| Vorarlberg University of Applied Sciences, Austria (Fachhochschule Vorarlberg) | A DORNBIR 01 | <p>Institutional: Karin Wüstner-Dobler, MSc. Head International Office Hochschulstraße 1, 6850 Dornbirn, Austria Tel: +43 5572 792 1201 Fax: +43 5572 792 9502</p> | <p>Course offer in English: http://www.fhv.at/fhv-studies/international/information-for-exchange-students/courses/</p> |

| | | | |
|--|--|--|--|
| | | Email: kwu@fhv.at | english |
| | | Contact details International Office: http://www.fhv.at/fhv-studies/international/team-international-office | Information for exchange students: http://www.fhv.at/fhv-studies/international/information-for-exchange-students |
| | | Departmental Coordinators: http://www.fhv.at/fhv-studies/ects-information/ects-institutional-and-departmental-coordinators | |

B. Mobility numbers per academic year

[Paragraph to be added, if the agreement is signed for more than one academic year:]

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]

Erasmus Student Mobility

| FROM [Erasmus code of the sending institution] | TO [Erasmus code of the receiving institution] | Subject area code [ISCED] | Subject area name | Study cycle [short cycle, 1 st , 2 nd or 3 rd] | Number of student mobility periods Student Mobility for Studies [total number of months of the study periods or average duration*] | Student Mobility for Traineeships |
|---|---|---------------------------|----------------------------|--|--|-----------------------------------|
| TR ISTANBU07 | A DORNBIR01 | 715 | Mechatronics | 1 st | 2 (2x5 = 10 months) | Only by individual agreement |
| TR ISTANBU07 | A DORNBIR01 | 715 | Mechatronics | 2 nd | 2 (2x5 = 10 months) | Only by individual agreement |
| A DORNBIR01 | TR ISTANBU07 | 0714 | Electronics and automation | 1 st | 2 (2x5 = 10 months) | Only by individual agreement |
| A DORNBIR01 | TR ISTANBU07 | 0714 | Electronics and automation | 2 nd | 2 (2x5 = 10 months) | Only by individual agreement |

Erasmus Teaching Staff Mobility

| FROM [Erasmus code of the sending institution] | TO [Erasmus code of the receiving institution] | Subject area code * [ISCED] | Subject area name * | Number of staff mobility periods | | |
|---|---|-----------------------------------|----------------------------|----------------------------------|----------------------------------|----------------------------------|
| | | | | Total number of staff | Staff Mobility for Teaching * | Staff Mobility for Training * |
| TR ISTANBU07 | A DORNBIR01 | 715 | Mechatronics | 2 | min. 8h of teaching | min. 2 days |
| A DORNBIR01 | TR ISTANBU07 | 0714 | Electronics and automation | 2 | min. 8h of teaching | min. 2 days |

*[total number of days of teaching periods or average duration *]*

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

| Receiving institution [Erasmus code] | Optional: Subject area | Language of instruction 1 | Language of instruction 2 | Recommended language of instruction level ¹ | |
|--|------------------------|------------------------------|------------------------------|---|--|
| | | | | Student Mobility for Studies [Minimum recommended level: B1] | Staff Mobility for Teaching [Minimum recommended level: B2] |
| TR ISTANBU07 | | English | Turkish | B1 | B2 |
| A DORNBIR 01 | | German | English | German / English B2 | German / English B2 |
| For more details on the language of instruction recommendations, see the course catalogue of each institution (http://www.fhv.at/fhv-studies/international/information-for-exchange-students/courses-english/courses-taught-in-english). | | | | | |

For more details on the language of instruction recommendations, see the course catalogue of each institution *[Links provided on the first page]*.

¹ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

D. Additional requirements

| Erasmus code of the institution | |
|---------------------------------|--|
| A DORNBIR01 | <p>Students and staff with disabilities: Infrastructure to welcome students and staff with disabilities is available at the university. In regards to accommodation we highly recommend to get in contact early enough for making sure that individual needs can get considered.</p> <p>Academic requirements: Please consider that it is important that students coming for an exchange semester do have the necessary prerequisites mentioned in the ECTS course descriptions of the individual courses: http://www.fhv.at/fhv-studies/ects-information/course-descriptions</p> |
| TR ISTANBU07 | |

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

| Receiving institution [Erasmus code] | Autumn term* [month] | Spring term* [month] |
|---|---|---|
| TR ISTANBU07 | Online Application Period 15 th May-15 th July | Online Application Period 15 th October-15 th December |
| A DORNBIR01 | May, 31 | November, 15 |

2. The receiving institution will send its decision within:

| Erasmus code of the institution | |
|---------------------------------|---------|
| TR ISTANBU07 | 4 weeks |
| A DORNBIR01 | 3 weeks |

3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.

| Erasmus code of the institution | |
|---------------------------------|---------|
| TR ISTANBU07 | 4 weeks |
| A DORNBIR01 | 5 weeks |

4. Termination of the agreement

[It is up to the involved institutions to agree on the procedure for modifying or terminating the inter-institutional agreement. However, in the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."]

F. Information

1. Grading systems of the institutions

| Erasmus code of the institution | |
|---------------------------------|---|
| TR ISTANBU07 | http://www.bologna.yildiz.edu.tr/index.php?r=institution/grading |
| A DORNBIR01 | http://www.fhv.at/fhv-studies/technology/software-information-engineering/course-details/examination-regulations-assessment-and-grading |

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

| Institution [Erasmus code] | Contact details (email, phone) | Website for information |
|-------------------------------|--|---|
| TR ISTANBU07 | incoming@yildiz.edu.tr | http://www.konsolosluk.gov.tr/tr/en/start.aspx |
| A DORNBIR 01 | Sabine Stickel Tel: +43 5572 792 1200 E-mail: sts@fhv.at | http://www.fhv.at/fhv-studies/international/information-for-exchange-students/visa-and-conditions-of-residence/visa-conditions-of-residence |

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

| Institution [Erasmus code] | Contact details (email, phone) | Website for information |
|--------------------------------------|--|---|
| TR ISTANBU07 | incoming@yildiz.edu.tr | http://www.sgk.gov.tr/wps/portal/en?CSRT=15758577449206964749 |
| A DORNBIR 01 | Sabine Stickel Tel: +43 5572 792 1200 E-mail: sts@fhv.at | http://www.fhv.at/fhv-studies/international/information-for-exchange-students/visa-and-conditions-of-residence/visa-conditions-of-residence |


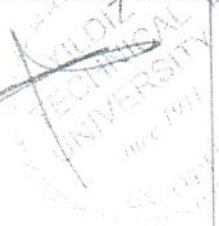


4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

| Institution [Erasmus code] | Contact details (email, phone) | Website for information |
|--------------------------------------|---|---|
| TR ISTANBU07 | incoming@yildiz.edu.tr | http://www.bologna.yildiz.edu.tr/index.php?r=infoforstudents/accommodation |
| A DORNBIR 01 | Anja Sieghartsleitner Tel: +43 5572 792 1204 E-mail: sian@fhv.at | http://www.fhv.at/fhv-studies/international/information-for-exchange-students/accommodation/accommodation |

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

| Institution [Erasmus code] | Name, function | Date | Signature ² |
|---|---|------------|---|
| TR ISTANBU07 | Assoc.Prof.Dr. Bayram Ali Ersoy <i>Institutional Erasmus Coordinator</i> | |   |
| Vorarlberg University of Applied Sciences, Austria (Fachhochschule Vorarlberg GmbH) A DORNBIR 01 | Mag. Stefan Fitz-Rankl Managing Director T +43 5572 792 2001 F +43 5572 792 9500 stefan.fitz-rankl@fhv.at | 07.03.2014 |   |

² Scanned signatures are accepted