



# Erasmus+ Programme

## Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

### Inter-institutional agreement 2014/15-2020/21 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

#### A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details (email, phone)	Website (eg. of the course catalogue)
Yildiz Technical University	TR ISTANBU07	<b>Institutional:</b> Assoc.Prof.Dr. Bayram Ali Ersoy ( <i>Institutional Erasmus Coordinator</i> ) Tel: +90 212 383 2069 E-mail: <a href="mailto:erasmus@yildiz.edu.tr">erasmus@yildiz.edu.tr</a> <b>Departmental:</b> Asst. Prof. Dr. M. Selcuk ARSLAN - <a href="mailto:msarслан@yildiz.edu.tr">msarслан@yildiz.edu.tr</a> <i>MUSA</i>	<a href="http://www.bologna.yildiz.edu.tr/index.php?r=academicunit/view&amp;id=33">http://www.bologna.yildiz.edu.tr/index.php?r=academicunit/view&amp;id=33</a>
UAS Technikum Wien	A WIEN 20	<b>Institutional:</b> Mag. Angelina Kratschanova, BA, International Coordinator Hoechstaedplatz 6, 1200 Vienna, Austria E-Mail: <a href="mailto:angelina.kratschanova@technikum-wien.at">angelina.kratschanova@technikum-wien.at</a> Tel.: +43(0)13334077319	<a href="http://www.technikum-wien.at">www.technikum-wien.at</a>

		<p><b>Departmental:</b>          FH-Prof. Dr. Wilfried Kubinger          Programm Director, Master          Mechatronics and Robotics</p> <p>E-Mail:  <a href="mailto:wilfried.kubinger@technikum-wien.at">wilfried.kubinger@technikum-wien.at</a></p> <p>Tel: +43 1 333 40 77-493</p>	
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### B. Mobility numbers per academic year

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED]	Subject area name	Study cycle [short cycle, 1 <sup>st</sup> , 2 <sup>nd</sup> or 3 <sup>rd</sup> ]	Number of student mobility periods	
					Student Mobility for Studies	Student Mobility for Traineeships
TR ISTANBU07	A WIEN 20	521	Mechatronics Engineering	1 <sup>st</sup> , 2 <sup>nd</sup>	1 x 5 (5 months total)	no
A WIEN 20	TR ISTANBU07	521	Mechatronics Engineering	1st, 2nd	1 x 5 (5 months total)	no

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED]	Subject area name	Number of staff mobility periods	
				Staff Mobility for Teaching	Staff Mobility for Training
				[total number of days of teaching periods or average duration **]	
TR ISTANBU07	A WIEN 20	521	Mechatronics Engineering	1x1 week	
		521	Mechatronics Engineering		1x1 week
A WIEN 20	TR ISTANBU07	521	Mechatronics Engineering	1x1 week	
		521	Mechatronics Engineering		1x1 week

### C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level	
				Student Mobility for Studies	Staff Mobility for Teaching
TR ISTANBU07	521	English	Turkish	B1	B2
A WIEN 20	521	German	English	B2	B2

For more details on the language of instruction recommendations, see the course catalogue of each institution.

### D. Additional requirements

No comments

### E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
TR ISTANBU07	Online Application Period 15 <sup>th</sup> May-15 <sup>th</sup> July	Online Application Period 15 <sup>th</sup> October-15 <sup>th</sup> December
A WIEN 20	Online Application until 15 May	Online Application until 15 November

2. The receiving institution will send its decision within [5] weeks.
3. A Transcript of Records will be issued by the receiving institution no later than [4] weeks after the assessment period has finished at the receiving HEI.
4. Termination of the agreement

In the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

## F. Information

### 1. Grading systems of the institutions

#### TR ISTANBU07:

<http://www.bologna.yildiz.edu.tr/index.php?r=institution/grading>

#### A WIEN 20:

<b>Austrian Grading Scheme</b>		
<b>Positiv</b>	<b>Mark</b>	
1	"Sehr gut "	Excellent work
2	"Gut"	Generally good, some mistakes
3	"Befriedigend"	Some major mistakes, satisfactory
4	"Genügend"	Work meeting minimal criteria
<b>Negative</b>	<b>Mark</b>	
5	"Nicht Genügend"	more work is required

### 2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:

<b>Institution</b> [Erasmus code]	<b>Contact details</b> (email, phone)	<b>Website for information</b>
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TR ISTANBU07	incoming@yildiz.edu.tr	<a href="http://www.konsolosluk.gov.tr/tr/en/start.aspx">http://www.konsolosluk.gov.tr/tr/en/start.aspx</a>
A WIEN 20	tw_international@technikum-wien.at	<a href="http://www.technikum-wien.at/en/about_us/internationalization/incoming">http://www.technikum-wien.at/en/about_us/internationalization/incoming</a>

### **3. Insurance**

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education. The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:





<b>Institution</b> [Erasmus code]	<b>Contact details</b> (email, phone)	<b>Website for information</b>
TR ISTANBU07	incoming@yildiz.edu.tr	<a href="http://www.sgk.gov.tr/wps/portal/en?CSRT=15758577449206964749">http://www.sgk.gov.tr/wps/portal/en?CSRT=15758577449206964749</a>
A WIEN 20	tw_international@technikum-wien.at	<a href="http://www.technikum-wien.at/en/about_us/internationalization/incoming">http://www.technikum-wien.at/en/about_us/internationalization/incoming</a>

### **4. Housing**

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following persons and information sources:

<b>Institution</b> [Erasmus code]	<b>Contact details</b> (email, phone)	<b>Website for information</b>
TR ISTANBU07	incoming@yildiz.edu.tr	<a href="http://www.bologna.yildiz.edu.tr/index.php?r=infoforstudents/accommodation">http://www.bologna.yildiz.edu.tr/index.php?r=infoforstudents/accommodation</a>
A WIEN 20	tw_international@technikum-wien.at	<a href="http://www.technikum-wien.at/en/about_us/internationalization/incoming">http://www.technikum-wien.at/en/about_us/internationalization/incoming</a>

## **G. SIGNATURES OF THE INSTITUTIONS (legal representatives)**

Institution [Erasmus code]	Name, function	Date	Signature <sup>1</sup>
TR ISTANBU07	Assoc.Prof.Dr. Bayram Ali Ersoy <i>Institutional Erasmus Coordinator</i>		 
A WIEN 20	FH-Prof. Mag. Martin Kimmel <i>Director</i>  <i>Center for International Relations</i>	25/10/12	 

<sup>1</sup> Scanned signatures are accepted