Erasmus+ Programme

Key Action 1
– Mobility for learners and staff –
Higher Education Student and Staff Mobility

Inter-institutional[1] agreement 2014-2021
between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details[2] (email, phone)	Website (e.g. of the course catalogue)
Technische Universität Dresden	D DRESDEN02	Monique Rust, Faculty ERASMUS-coordinator TU Dresden, Faculty of Electrical and Computer Engineering, Dean's office, 01062 Dresden, Germany Tel: +49 351 463 32151, Fax: +49 351 463 37740, erasmus@et.tu-dresden.de Prof. Jorswieck, TU Dresden, Institut für Nachrichtentechnik, 01062 Dresden, Germany	International office of TU Dresden http://tu-dresden.de/internationales/int_stud/ohne_abschluss/nondegree/ Faculty page for ERASMUS-incomings www.et.tu-dresden.de/erasmus-incoming
Yildiz Teknik Universitesi, Istanbul	TR ISTANBU07	Institutional: Assoc.Prof.Dr. Bayram Ali Ersoy (*Institutional Erasmus Coordinator*) Tel: +90 212 383 2069 E-mail: erasmus@yildiz.edu.tr Departmental: Asst. Prof. Dr. M. Selcuk Arslan Mechatronics Engineering Department Tel: +90 212 383 28 88 msarslan@yildiz.edu.tr	http://www.eu.yildiz.edu.tr/eu http://www.bologna.yildiz.edu.tr/

---

[1] Inter-institutional agreements can be signed by two or more higher education institutions

[2] Contact details to reach the senior officer in charge of this agreement and of its possible updates.

B. Mobility numbers[3] per academic year

[The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED]	Subject area name	Study cycle [short cycle, 1st, 2nd or 3rd]	Number of student mobility periods
					Student Mobility for Studies [total number of months of the study periods or average duration *]
D DRESDEN02	TR ISTANBU07	523	Electrical Engineering and Information Technology, Mechatronics	1st, 2nd	3 (30 mo)
TR ISTANBU07	D DRESDEN02	523	Electrical Engineering and Information Technology, Mechatronics	1st, 2nd	3 (30 mo)

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED]	Subject area name	Staff Mobility for Teaching [total number of days of teaching periods or average duration *]
TR ISTANBU07	D DRESDEN02	523	Electrical Engineering and Information Technology	1 (5 d)

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level[4]	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
D DRESDEN02	Electrical Engineering, Information	Mostly German for programmes in Electrical	English for M.Sc. Nanoelectronic	B1	B2 (English or German)

---

[3] Mobility numbers can be given per sending/receiving institutions *and per education field (optional*:*

http://www.uis.org/Education/Pages/international-standard-classification-of-education.aspx)

[4] For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see

http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr

	Technology, Mechatronics	Engineering, Information Systems Engineering and Mechatronics	Systems		
TR ISTANBU07	Mechatronics	Two separate programs are available in full Turkish and English	Turkish and English	B1	B2 (English)

For more details on the language of instruction recommendations, see the course catalogue of each institution *[Links provided on the first page].*

D. Additional requirements

D DRESDEN02
...............*

*[add requirements on **academic or organisational aspects**, e.g. the selection criteria for students and staff; measures for preparing, receiving and integrating mobile students and/or staff]*

Infrastructure to welcome students and staff with disabilities: **http://tu-dresden.de/die_tu_dresden/gremien_und_beauftragte/beauftragte/bfsb**

TR ISTANBU07:
...............*

*[add requirements on **academic or organisational aspects**, e.g. the selection criteria for students and staff; measures for preparing, receiving and integrating mobile students and/or staff]*

Infrastructure to welcome students and staff with disabilities: http://www.engelli.yildiz.edu.tr/

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
D DRESDEN02	15th July	15th January
TR ISTANBU07	Online Application Period 15th May-15th July	Online Application Period 15th October-15th December

[to be adapted in case of a trimester system]*

2. The receiving institution will send its decision within 4 weeks.

3. Issue of the **Transcript of Records**

D DRESDEN02: The faculties issue Transcripts of Records (documenting credits earned at the TU Dresden). Every student must pick up the transcript him/herself! The TU Dresden will NOT automatically send your transcript to your home university. If the student's exam grades are not yet available when you leave, please make arrangements with the proper office to have your transcript sent to you.

TR ISTANBU07: ToR will be issued by the receiving institution no later than [4] weeks after the assessment period has finished at the receiving HEI.

4. **Termination of the agreement**

The involved institutions agree on the procedure for modifying or terminating the inter-institutional agreement. In the event of termination, a notice of at least one academic year should be given. The

termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."

F. Information

1. Grading systems of the institutions

D DRESDEN02: *The grading scale ranges from 1 to 5, in which 1 stands for "excellent/very good", 2 for "good", 3 for "satisfactory", 4 for "sufficient" and 5 for "not satisfactory". Passing grades may also be qualified decimal numbers such as 0.3 or 0.7 to indicate tendencies towards the next grade.*

TR ISTANBU07: *4.00 - AA - Excellent; 3.50 - BA - Very Good; 3.00 - BB - Good; 2.50 - CB - Fair; 2.00 - CC - Satisfactory; 1.50 - DC - Conditionally Successful; 1.00 - DD - Fail; 0.50 - FD - Fail; 0.00 - FF - Fail; G - Pass; K - Fail. (http://www.bologna.yildiz.edu.tr/index.php?r=institution/grading)*

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
D DRESDEN02	teilstudium@mailbox.tu-dresden.de	http://tu-dresden.de/internationales/int_stud/ohne_abschluss/applic_nondegree/visa_requirements_and_entry_permits
TR ISTANBU07	erasmus@yildiz.edu.tr	http://www.konsolosluk.gov.tr/tr/en/start.aspx

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.
The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

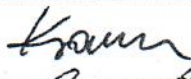| Institution [Erasmus code]	Contact details (email, phone)	Website for information
D DRESDEN02	teilstudium@mailbox.tu-dresden.de	http://tu-dresden.de/internationales/int_stud/planning_your_course_of_studies/health_insurance
TR ISTANBU07	erasmus@yildiz.edu.tr	http://www.sgk.gov.tr/wps/portal/en?CSRT=15758577449206964749

4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
D DRESDEN02	wohnen@studentenwerk-dresden.de	http://www.studentenwerk-dresden.de/english/wohnen/
TR ISTANBU07	erasmus@yildiz.edu.tr	http://www.bologna.yildiz.edu.tr/index.php?r=infoforstudents/accommodation

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature[5]
D DRESDEN02	Dagmar Krause, Institutional ERASMUS Coordinator	14/11/13	
TR ISTANBU07	Assoc.Prof. Bayram Ali ERSOY Institutional Coordinator		

---

[5] Scanned signatures are accepted