



hochschule mannheim

Erasmus⁺ Programme

– Mobility for learners and staff –
Higher Education Student and Staff Mobility

Inter-institutional agreement 2015/2020

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details (email, phone)
Yıldız Technical University	TR ISTANBU07	<u>Institutional:</u> Assoc.Prof.Dr. Bayram Ali Ersoy (<i>Institutional Erasmus Coordinator</i>) Tel: +90 212 383 2069 E-mail: erasmus@yildiz.edu.tr <u>Departmental:</u> Asst. Prof. Dr. M. Selcuk ARSLAN - <i>MSA</i> msarslan@yildiz.edu.tr
Hochschule Mannheim Mannheim University of Applied Sciences	D MANNHEI03	<u>Erasmus Institutional Coordinator:</u> Aleksandra Rudzinska-Czogalla (LL.M.) Email: a.czogalla@hs-mannheim.de International Office Paul-Wittsack-Str. 10 D-68163 Mannheim Tel. + 49 621 292 6876 Fax + 49 621 292 6449 http://www.hs-mannheim.de/internationales/international-office.html <u>Contact Person at the Department of Information Technology:</u> Prof. Dr.-Ing. Özhan Koca Paul-Wittsack Str. 10, 68163 Mannheim Tel. +49 621 292 6870 Fax +49 621 292 668701 Email: oe.koca@hs-mannheim.de

B. Mobility numbers per academic year

FROM	TO	Subject area code [ISCED]	Subject area name	Study cycle [1 st , 2 nd or 3 rd]	Total Number of students/Total number of months	
					Student Mobility for Studies	Student Mobility for Traineeships
TR ISTANBU07	D MANNHEI03	071/726/051	Electronics, Telecommunication Engineering/Social Work/Biotechnology	1 st , 2 nd	4x6	-
D MANNHEI03	TR ISTANBU07	521	Mechatronics Engineering	1 st , 2 nd	4x6	-

FROM	TO	Subject area code [ISCED]	Subject area name	Total Number of staff mobility/Total number of days	
				Staff Mobility for Teaching	Staff Mobility for Training
TR ISTANBU07	D MANNHEI03	071/726/051	Electronics, Telecommunication Engineering/Social Work/Biotechnology	2 persons for 1-6 weeks	1 person
D MANNHEI03	TR ISTANBU07	521	Mechatronics Engineering	2 persons for 1-6 weeks	1 person

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level	
				Student Mobility for Studies	Staff Mobility for Teaching
TR ISTANBU07	521	English	Turkish	B1	B2
D MANNHEI 03		GERMAN	ENGLISH	GERMAN A2/B1* ENGLISH B1	B2 (GERMAN OR ENGLISH)

* At the Mannheim University of Applied Sciences the incoming students for the autumn term should have the language skills level of A2 and attend the mandatory German Intensive Language Course (start at the beginning of September). Incoming students for the spring term should have the language skills level of B1.

Please note that not every faculty offers courses in English and check the course guide.

D. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution	Winter term [month]	Summer term [month]
TR ISTANBU07	Online Application Period 15 th May-15 th July	Online Application Period 15 th October-15 th December
D MANNHEI 03	May 31 st	November 30 th

2. The receiving institution will send its decision **within 8 weeks**.
3. A Transcript of Records will be issued by the receiving institution no later than **5 weeks** after the assessment period has finished at the receiving HEI.
4. **Termination of the agreement or Changes** in the data set above can be amended annually, if communicated before January 1st. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

E. Information

	TR ISTANBU07	D MANNHEI 03
WWW for Incoming Students	http://www.eu.yildiz.edu.tr/eu/category.php?id=27	http://www.hs-mannheim.de/internationales/international-office/internationale-studierende/erasmus-incomings.html
WWW Course Catalogue	http://www.bologna.yildiz.edu.tr/index.php?r=program/bachelor	http://www.hs-mannheim.de/studierende/stundenplaene.html
Housing ¹	http://www.bologna.yildiz.edu.tr/index.php?r=infoforstudents/accommodation	Contact: Ms Edith Krauth International Office
Contact details	incoming@yildiz.edu.tr	e.krauth@hs-mannheim.de
WWW Visa Information ²	incoming@yildiz.edu.tr http://www.konsolesluk.gov.tr/tr/en/start.aspx	http://www.auswaertiges-amt.de/DE/EinreiseUndAufenthalt/Visabestimmungen_node.html
WWW Insurance Information ³	http://www.sgk.gov.tr/wps/portal/en?CSRT=15758577449206964749	Contact: Ms Edith Krauth International Office

¹ The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the ECHE.

² The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the ECHE.

³ The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the ECHE. The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided.

		e.krauth@hs-mannheim.de
Grading System ⁴	http://www.bologna.yildiz.edu.tr/index.php?r=institution/grading	https://www.hs-mannheim.de/fileadmin/user_upload/hauptseite/pdf/StuPo/Stupo_Archiv/stupo_bachelor_17-06-13.pdf
WWW Students and Staff with Disabilities	http://www.bologna.yildiz.edu.tr/index.php?r=infoforstudents/forspecialneeds	http://www.hs-mannheim.de/organisation-und-gremien/beauftragte/beauftragter-fuer-studierende-mit-behinderung-oder-chronischer-erkrankung.html
Contact details	incoming@yildiz.edu.tr	Prof. Dr. med. Manfred Oster m.oster@hs-mannheim.de

F. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution	Name, function	Date	Signature ⁵
TR ISTANBU07	Assoc.Prof.Dr. Bayram Ali ERSOY Institutional Erasmus Coordinator	01.08.2014	 TECHNICAL UNIVERSITY since 1911
D MANNHEI03	ALEKSANDRA RUDZINSKA- CZOGALLA (LL.M.) Erasmus International Coordinator	01.08.2014	 HOCHSCHULE MANNHEIM International Office Erasmus Coordinator

⁴ Receiving institutions provide the statistical distribution of grades according to the descriptions in the ECTS users' guide. A link to a webpage can be enough. The table will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.

⁵ Scanned signatures are accepted