



Erasmus+ Programme

Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

Inter-institutional agreement 2014/15-2020/21 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details (email, phone)	Website (eg. of the course catalogue)
Yildiz Technical University	TR ISTANBU07	Institutional: Assoc.Prof.Dr. Bayram Ali Ersoy (<i>Institutional Erasmus Coordinator</i>) Tel: +90 212 383 2069 E-mail: erasmus@yildiz.edu.tr Departmental: Asst. Prof. Dr. M. Selcuk ARSLAN - msarслан@yildiz.edu.tr <i>MSA</i>	http://www.bologna.yildiz.edu.tr/index.php?r=academicunit/view&id=33
UNIVERSIDAD CATÓLICA SANTA TERESA DE JESÚS DE ÁVILA	E AVILA01	Institutional: Ana Isabel Gómez Vallecillo C/Canteros, s/n 05005 Ávila – Spain Phone: + 34 920 251020 Email: anai.gomez@ucavila.es Contact for Incoming Students: Annette Beermann (Study Abroad Advisor) Tel: +34 920 25 10 20 Ext.118 Email: annette.beermann@ucavila.es	www.ucavila.es

		Departmental: School of Technology: Dr. David Muñoz Jiménez Tel: +34 920 25 10 20 Ext. 181 E-mail: david.munoz@ucavila.es	
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B. Mobility numbers per academic year

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED]	Subject area name	Study cycle [short cycle, 1 st , 2 nd or 3 rd]	Number of student mobility periods	
					Student Mobility for Studies	Student Mobility for Traineeships
TR ISTANBU07	E AVILA01	521	Mechatronics Engineering	1 st , 2 nd , 3 rd	1x5(5 months totally)	no
E AVILA01	TR ISTANBU07	071	Mechatronics Engineering	1 st	1x6(6 months totally)	no

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED]	Subject area name	Number of staff mobility periods	
				Staff Mobility for Teaching [total number of days of teaching periods or average duration *]	Staff Mobility for Training
TR ISTANBU07	E AVILA01	521	Mechatronics Engineering	1x1 week	
E AVILA01	TR ISTANBU07	071	Mechatronics Engineering	1 (2 – 5 days, 8. hours teaching assignment)	1 (2 – 5 days)

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level	
				Student Mobility for Studies	Staff Mobility for Teaching
TR ISTANBU07	521	English	Turkish	B1	B2
E AVILA01		Spanish		Spanish B1 – intermediate level	B2: Spanish or English

For more details on the language of instruction recommendations, see the course catalogue of each institution.

For UCAV:

https://www.ucavila.es/rrii/index.php?option=com_content&view=article&id=22&Itemid=18&lang=es

D. Additional requirements

The UCAV is prepared to receive disabled students. However each case will be reviewed individually and acceptance depends on the degree of disability.

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
TR ISTANBU07	Online Application Period 15 th May-15 th July	Online Application Period 15 th October-15 th December
E AVILA 01	June, 30 th .	October, 31 st .

2. The receiving institution will send its decision within four weeks.
3. A Transcript of Records will be issued by the receiving institution no later than five weeks after the assessment period has finished at the receiving HEI.
4. Termination of the agreement

This agreement will go into effect on the date that it is signed by both parties and will be in effect for a period of seven years. Both parties reserve the right to terminate this agreement upon written notice given twelve months prior to the termination date becoming effective.

Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

F. Information

1. Grading systems of the institutions

TR ISTANBU07:

<http://www.bologna.yildiz.edu.tr/index.php?r=institution/grading>

E AVILA01: ECTS Qualification system in relation to the Qualifications scale at UCAV

ECTS	SPANISH SCALE	
A	Equal or higher than 9,0	MATRÍCULA HONOR (HONOURABLE)
B	9,0 a 10	SOBRESALIENTE (OUTSTANDING)
C	7,0 a 8,9	NOTABLE (GOOD)
D y E	5,0 a 6,9	APROBADO (PASSING)
FX y F	0 a 4,9	SUSPENSO (FAILING)

(1) Matrícula de Honor can be awarded by the professor to students who having had a mark equal or higher than 9.0 have produced outstanding work throughout the duration of the course. The number of Matriculas de Honor granted cannot exceed a 5% of matriculated students in a subject during the academic year.

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR ISTANBU07	incoming@yildiz.edu.tr	http://www.konsolosluk.gov.tr/tr/en/start.aspx
E AVILA01	Email: rel.internacionales@ucavila.es Phone: +34 920251020 ext.118	https://www.ucavila.es/rrii/ (international student guide)

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education. The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR ISTANBU07	incoming@yildiz.edu.tr	http://www.sgk.gov.tr/wps/portal/en?CSRT=15758577449206964749
E AVILA01	Email: rel.internacionales@ucavila.es Phone: +34 920251020 ext.118	https://www.ucavila.es/rrii/ (international student guide)

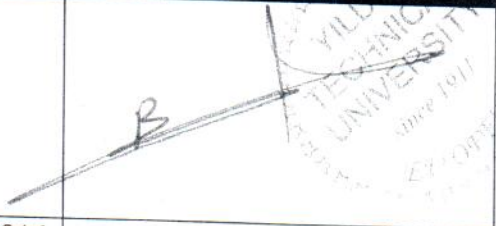

4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR ISTANBU07	incoming@yildiz.edu.tr	http://www.bologna.yildiz.edu.tr/index.php?r=infoforstudents/accommodation
E AVILA01	Email: rel.internacionales@uc	https://www.ucavila.es/rrii/ (international student guide)

	avila.es Phone: +34 920251020 ext.118	https://www.ucavila.es/rrii/index.php?option=com_content&view=article&id=19&Itemid=14&lang=es
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G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ¹
TR ISTANBU07	Assoc.Prof.Dr. Bayram Ali Ersoy <i>Institutional Erasmus Coordinator</i>		
E AVILA01	Dr. Javier Velázquez Saornil Vice-chancellor for Research and International Relations	27/02/2014	

¹ Scanned signatures are accepted