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Erasmus+ Programme

Key Action 1
– Mobility for learners and staff –
Higher Education Student and Staff Mobility

Inter-institutional agreement 2014-2021 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details (email, phone)	Website (eg. of the course catalogue)
YILDIZ TECHICAL UNIVERSITY	TR ISTANBU07	<p>Institutional: Assoc.Prof.Dr. Bayram Ali Ersoy (<i>Institutional Erasmus Coordinator</i>) Tel: +90 212 383 2069 E-mail: erasmus@yildiz.edu.tr</p> <p>Departmental: Assoc.Prof.Dr. Sibel Dağlılar Department of Metallurgical and Materials Engineering E-mail: dagli@yildiz.edu.tr sdaglilar@turkishnavy.com Tel: +90 212 383 46 93 Fax: +90 212 383 46 65</p>	http://www.bologna.yildiz.edu.tr/
UNIwersytet Śląski w KATOWICACH	PL KATOWIC01	<p>Erasmus Office Email: erasmus@us.edu.pl Phone: +48 32 359 11 78 Departmental Coordinator: Department of Materials Science dr hab. inż. prof. UŚ Dionizy Czekaj dionizy.czekaj@us.edu.pl</p> <p>Institutional Coordinator: Jarosław Gąsior</p>	<p>http://kandydat.us.edu.pl/katalog_kursow/</p> <p>http://www.erasmus.us.edu.pl</p> <p>http://www.us.edu.pl</p>

		Department of International Relations, ul. Bankowa 12 40-007 KATOWICE, Poland T/F: [+48] 32 359 1178 jaroslaw.gasior@us.edu.pl	
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B. Mobility numbers¹ per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 st , 2 nd or 3 rd] *	Number of student mobility periods
					Student Mobility for Studies [total number of months of the study periods or average duration*]
TR ISTANBU07	PL KATOWIC01	543	Materials	1	3 students x 10 months
PL KATOWIC01	TR ISTANBU07	543	Materials	1	3 students x 10 months

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods
				Staff Mobility for Teaching [total number of days of teaching periods or average duration*]
TR ISTANBU07	PL KATOWIC01	543	Materials	2 teachers x 5 days x 87 hours
PL KATOWIC01	TR ISTANBU07	543	Materials	2 teachers x 5 days x 87 hours

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ²	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
TR ISTANBU07		English		B1	B2
PL KATOWIC01		PL	EN	B2	B2

For more details on the language of instruction recommendations, see the course catalogue of each institution.

¹ Mobility numbers can be given per sending/receiving institutions and per education field (optional*:
<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)

² For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see
<http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

D. Additional requirements

PL KATOWIC01:

- Incoming Erasmus students have to take main part of their workload from the US faculty and department that coordinates the bilateral agreement. Some additional workload can be made up of courses from different faculties.
- Incoming teaching staff must be individually accepted by the US faculty and department that coordinates the bilateral agreement. The acceptance will be based on the candidate's working plan and its adequacy to the teaching programme of the US host didactic unit.
- Incoming non-teaching staff must be individually accepted by the department, service or unit concerned, based on the proposed working plan and the availability of the department, service or unit to host visitors.
- The University of Silesia in Katowice places the utmost importance on providing equal opportunities for people with disabilities. Our university is constantly re-examining the needs of students and employees with disabilities and the challenges they may encounter during their studies and work. We are committed to ensuring equal access to sources of knowledge, new educational programs, modern technological solutions and the appropriate conditions of studies and work.

Detailed information:

www.bon.us.edu.pl, bon@us.edu.pl, +48 32 359 1998 (Bankowa 14, 40-007 Katowice, Poland)

www.erasmus.us.edu.pl, erasmus@us.edu.pl, +48 32 3591178, (Bankowa 12, 40-007 Katowice, Poland)

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
TR ISTANBU07	Online Application Period 15 th May-15 th July	Online Application Period 15 th October-15 th December
PL KATOWIC01	30 th June	30 th November

[* to be adapted in case of a trimester system]

2. The receiving institution will send its decision within 4 weeks.
3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.
4. Termination of the agreement
In the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

F. Information

1. Grading systems of the institutions

Uniwersytet Śląski w Katowicach (PL KATOWIC01):

http://kandydat.us.edu.pl/katalog_kursow/ or <http://www.erasmus.us.edu.pl>

Local Grade	ECTS Grade	ECTS Grade % of successful students normally achieving the grade	Definition
5 - bardzo dobry	A	10	EXCELENT – Outstanding performance with only minor errors.
4,5 (+4 dobry plus)	B	25	VERY GOOD – Above the average standard but with some errors
4 (dobry)	C	30	GOOD – Generally sound work with a number

			of notable errors
3,5 (+3 dostateczny plus)	D	25	SATISFACTORY – Fair but with significant shortcomings
3 (dostateczny)	E	10	SUFFICIENT - Performance meets the minimum criteria
2 (niedostateczny)	F/FX	-	FAIL (below the minimum criteria)

TR ISTANBU07:

<http://www.bologna.yildiz.edu.tr/index.php?r=institution/grading>

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR ISTANBU07	incoming@yildiz.edu.tr	http://www.konsolosluk.gov.tr/tr/en/start.aspx
PL KATOWIC01	erasmus@us.edu.pl	http://www.erasmus.us.edu.pl or http://kandydat.us.edu.pl/katalog_kursow/ Ministry of Foreign Affairs Republic of Poland information for foreigners: http://www.msz.gov.pl/en/ entering Poland: http://www.msz.gov.pl/en/travel_to_poland/entering_poland/entering_poland visa requirements: http://www.msz.gov.pl/en/travel_to_poland/visa/visa

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education. The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR ISTANBU07	incoming@yildiz.edu.tr	http://www.sgk.gov.tr/wps/portal/en?CSRT=15758577449206964749
PL KATOWIC01	erasmus@us.edu.pl	http://www.erasmus.us.edu.pl



4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR ISTANBU07	incoming@yildiz.edu.tr	http://www.bologna.yildiz.edu.tr/index.php?r=infoforstudents/accommodation
PL KATOWIC01	erasmus@us.edu.pl	http://www.erasmus.us.edu.pl (http://www.erasmus.us.edu.pl/accommodation - direct link to accommodation info)

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ³
TR ISTANBU07	Assoc.Prof.Dr. Bayram Ali Ersoy <i>Institutional Erasmus Coordinator</i>	03.01.2014	
PL KATOWIC01	Dr hab. Mirosław Nakonieczny Vice-Rector for Internationalisation, Institutional Affairs and Public Relations		

³ Scanned signatures are accepted