



# Erasmus+ Programme

Key Action 1 - Mobility for learners and staff – Higher Education Student and Staff Mobility

## Inter-institutional<sup>1</sup> agreement 2016-2021<sup>2</sup> between programme countries [Minimum requirements]<sup>3</sup>

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

### A. Information about higher education institutions

Name of the institution (department, where relevant)	Erasmus code	Contact details <sup>4</sup> - (email, phone)	Website - (eg. of the course catalogue)
CONSERVATORIO SUPERIOR DE MÚSICA DE VIGO	E VIG003	C/ Manuel Olivé 23 – 36203 VIGO (SPAIN) Phone: +34 986 471 144 Fax: +34 986 48 18 07 Email: <a href="mailto:erasmus@conservatoriosuperiorvigo.com">erasmus@conservatoriosuperiorvigo.com</a>	<a href="http://www.conservatoriosuperiorvigo.com">www.conservatoriosuperiorvigo.com</a>
Yıldız Technical University	TR ISTANBU07	<b>Institutional Erasmus Coordinator</b> Assoc.Prof.Dr. Bayram Ali ERSOY Yıldız Teknik Üniversitesi, Avrupa Birliği Ofisi, Davutpaşa Kampüsü, Taşkışla Binası A-1003, 34220 Esenler / ISTANBUL Tel: +0212 383 56 55 e-mail: <a href="mailto:erasmus@yildiz.edu.tr">erasmus@yildiz.edu.tr</a>  <b>Departmental Erasmus Coordinator</b> Asisst. Prof. Dr. Çiğdem ERKEN  Faculty of Arts and Design Department of Music and Performing Arts Tel: +90 212 383 5066 e-mail: <a href="mailto:cerkenyildiz.edu.tr">cerkenyildiz.edu.tr</a>	<a href="http://www.eu.yildiz.edu.tr/">http://www.eu.yildiz.edu.tr/</a>  <a href="http://www.bologna.yildiz.edu.tr/">http://www.bologna.yildiz.edu.tr/</a>

### B. Mobility numbers<sup>5</sup> per academic year

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED]	Subject area name	Study cycle [short cycle, 1 <sup>st</sup> , 2 <sup>nd</sup> or 3 <sup>rd</sup> ]	Number of student mobility periods		Number of staff mobility periods	
					Student Mobility for Studies [total number of months of the study periods or average duration]	Student Mobility for Traineeships	Staff Mobility for Teaching [total number of days of teaching periods or average duration]	Staff Mobility for Training
E VIG003	TR ISTANBU07	0215	Music & performing arts	1 <sup>st</sup> & 2 <sup>nd</sup>	2 students x 10 months	Only by individual agreement	2x5days	—
TR ISTANBU07	E VIG003	0215	Music & performing arts	1 <sup>st</sup> & 2 <sup>nd</sup>	2 students x 10 months	Only by individual agreement	2x5days	—

### C. Recommended language skills

<sup>1</sup> Inter-institutional agreements can be signed by two or more higher education Institutions

<sup>2</sup> Higher Education Institutions have to agree on the period of validity of this agreement

<sup>3</sup> Clauses may be added to this template agreement to better reflect the nature of the institutional partnership.

<sup>4</sup> Contact details to reach the senior officer in charge of this agreement and of its possible updates.

<sup>5</sup> Mobility numbers can be given per sending/receiving institutions *and per education field (optional)\**:

<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level <sup>6</sup>	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
E VIGO03	0215	Spanish	English	Spanish B1 English B1	Spanish B2 English B2
TR ISTANBU07	0215	English	Turkish	B1	B2

#### D. Additional requirements

The institutions provide infrastructure for welcoming students and staff with disabilities as follows:

Receiving institution [Erasmus code]	Yes	No
E VIGO03	Upon prior confirmation	
TR ISTANBU07		

Other requirements may be found on academic or organisational aspects, e.g. the selection criteria for students and staff; measures for preparing, receiving and integrating mobile students and/or staff on the website:

Receiving institution [Erasmus code]	Information
E VIGO03	www.conservatoriosuperiorvigo.com
TR ISTANBU07	

#### E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term	Spring term
E VIGO03	1 <sup>st</sup> June	1 <sup>st</sup> November
TR ISTANBU07	Online Application Period - 15 <sup>th</sup> May-15 <sup>th</sup> July	Online Application Period - 15 <sup>th</sup> October-15 <sup>th</sup> December

2. The receiving institution will send its decision within:

Receiving institution [Erasmus code]	Autumn term	Spring term
E VIGO03	Before end June	Before mid December
TR ISTANBU07	Within 4 weeks	

3. A Transcript of Records will be issued by the receiving institution after the assessment period has finished at the receiving HEI, but within:

Receiving institution [Erasmus code]	Autumn term	Spring term
E VIGO03	End February	End July
TR ISTANBU07	Within 5 weeks	

4. Termination of the agreement

<sup>6</sup> For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>



The above mentioned parties agree to cooperate in the following activities under the terms and conditions of the Erasmus+ Programme. Both parties agree to abide by the principles and conditions set out in the Erasmus+ Guidelines for Applicants and – if the application is successful – the financial agreement, and will work according to the principles of the Erasmus University Charter. Both parties undertake to abide by the bilaterally agreed terms of this co-operation agreement and will endeavour to carry out the agreement to the best of their abilities. Cancellation of the agreement, additional activities and changes in mobility data can be made annually, if communicated before January 1<sup>st</sup>.

*"Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."*

## F. Information

### 1. Grading systems of the institutions

TR ISTANBU07: <http://www.bologna.yildiz.edu.tr/index.php?r=institution/grading>

E VIG003			
ECTS Grade	Grade	Definition	Comment
A	10 – Matrícula de Honor	EXCELLENT	Outstanding performance with only minor errors
B	9 – 10 / 10	VERY GOOD	Above the average standard but with some errors
C	7 – 8 / 10	GOOD	Generally sound work with a number of notable errors
D	6 / 10	SATISFACTORY	Fair but with significant shortcomings
E	5 / 10	SUFFICIENT	Performance meets the minimum criteria
FX	4 / 10	FAIL	Some more work required before the credit can be awarded
F	0 – 3 / 10	FAIL	Considerable further work is required

ECTS credits: One semester: 30 ECTS credits; One full academic year: 60 ECTS credits. \* Some specialisations distribute the 60 ECTS of the full academic year differently. See ECTS studies guide at [www.conservatoriosuperiorvigo.com](http://www.conservatoriosuperiorvigo.com)

### 2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

[Erasmus code]	Contact details (email, phone)	Website for information
E VIG003	Note: Students have to make Visa arrangements by themselves. For EU citizens Visa is not required. The Conservatory will provide the needed invitation letters as well as a confirmation of registration.	<a href="http://www.exteriores.gob.es/Portal/es/ServicioAlCiudadano/InformacionParaExtranjeros/Paginas/Inicio.aspx">http://www.exteriores.gob.es/Portal/es/ServicioAlCiudadano/InformacionParaExtranjeros/Paginas/Inicio.aspx</a>
TR ISTANBU07	<a href="mailto:incoming@yildiz.edu.tr">incoming@yildiz.edu.tr</a>	<a href="http://www.konsolosluk.gov.tr/tr/en/start.aspx">http://www.konsolosluk.gov.tr/tr/en/start.aspx</a> <a href="http://www.eu.yildiz.edu.tr/en">http://www.eu.yildiz.edu.tr/en</a>

### 3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

[Erasmus code]	Contact details (email, phone)	Website for information
E VIG003	The Conservatory provides a very basic student insurance covering damages received inside the conservatory during academic activities. Extended insurances are to be subscribed by the student. Visiting teachers are covered only by their own insurance.	<a href="http://ec.europa.eu/social">http://ec.europa.eu/social</a>
TR ISTANBU07	<a href="mailto:incoming@yildiz.edu.tr">incoming@yildiz.edu.tr</a>	<a href="http://www.sgk.gov.tr/wps/portal/en?CSRT=15758577449206964749">http://www.sgk.gov.tr/wps/portal/en?CSRT=15758577449206964749</a> <a href="http://www.eu.yildiz.edu.tr/en">http://www.eu.yildiz.edu.tr/en</a>


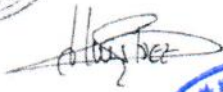

### 4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

[Erasmus code]	Contact details (email, phone)	Website for information
E VIG003	Erasmus Students Network	<a href="http://www.esnvido.org">www.esnvido.org</a>
TR ISTANBU07	<a href="mailto:incoming@yildiz.edu.tr">incoming@yildiz.edu.tr</a>	<a href="http://www.bologna.yildiz.edu.tr/index.php?r=infoforstudents/accommodation">http://www.bologna.yildiz.edu.tr/index.php?r=infoforstudents/accommodation</a>

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

[Erasmus code]	Name, function	Date	Signature <sup>7</sup>
E VIG003	Esteban Valverde Corrales, Director	07-03-2016	
	José L. Fernández, Erasmus Coordinator	07-03-2016	
TR ISTANBU07	Assoc.Prof.Dr. Bayram Ali Ersoy <i>Institutional Erasmus Coordinator</i>	25 MAR 2016	



<sup>7</sup> Scanned signatures are accepted