



Erasmus+ Programme

Key Action 1
- Mobility for learners and staff -
Higher Education Student and Staff Mobility

Inter-institutional agreement 2014-2021 **between programme countries**

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner Institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details (email, phone)	Website (eg. of the course catalogue)
Yıldız Technical University	TR ISTANBU07	<u>Institutional:</u> Prof. Dr. Ali Rıza BÜYÜKUSLU (<i>Coordinator</i>) Tel: +90 212 383 5650 E-mail: erasmus@yildiz.edu.tr	http://www.bologna.yildiz.edu.tr/
		<u>Departmental:</u> Hande Ersoz Demirdag - Ayse Ayhan Phone: +902123834405 - 4409 e-mail: handeerso2003@yahoo.com ayseayhan@yahoo.com	
UNIVERSITY OF BUCHAREST	RO BUCURES09	<u>Institutional:</u> Alina CRISTOVICI Director International Relations & ERASMUS Institutional	

Faculty of Foreign Languages and Literatures	Coordinator alina.cristovici@erasmus.unibuc.ro, Tel: (004) 021.307.73.23 Beatrice CRACIUN, ERASMUS Responsible, Agreements, student mobility (incoming, outgoing) Erasmus+ Office	www.unibuc.ro
	Departmental: Prof Ileana Maria RATCU Vice-Dean&Academic Coordinator international@lils.unibuc.ro Bilateral Agreement promoter Sonia Berbinski soniaberbinski@yahoo.com	

B. Mobility numbers per academic year

[Paragraph to be added, if the agreement is signed for more than one academic year:

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED]	Subject area name	Study cycle [short cycle, 1 st , 2 nd or 3 rd]	Number of student mobility periods	
					Student Mobility for Studies [total number of months of the study periods or average duration*]	Student Mobility for Traineeships
TR ISTANBU07	RO BUCURES09	0230	Translation and Interpreting	1st 2nd	4 students X 12 months	NA
TR ISTANBU07	RO BUCURES09	0230	Applied linguistics	3 rd	2 students X 12 months	NA
RO BUCURES09	TR ISTANBU07	0230	Translation and Interpreting	1st 2nd	4 students X 12 months	NA
RO BUCURES09	TR ISTANBU07	0230	Applied linguistics	3 rd	2 students X 12 months	NA

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED]	Subject area name	Number of staff mobility periods	
				Staff Mobility for Teaching [total number of days of teaching periods or average duration *]	Staff Mobility for Training
TR ISTANBU07	RO BUCURES09	0230	Translation and Interpreting	1 X 1 week, 5 hours	1 X 1 week, 5 hours
TR ISTANBU07	RO BUCURES09	0230	Specialized language	1 X 1 week, 5 hours	1 X 1 week, 5 hours
RO BUCURES09	TR ISTANBU07	0230	Translation and Interpreting	1 X 1 week, 5 hours	1 X 1 week, 5 hours
RO BUCURES09	TR ISTANBU07	0230	Specialized language	1 X 1 week, 5 hours	1 X 1 week, 5 hours

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ¹	
				Student Mobility for Studies [Minimum recommen ded level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
TR ISTANBU07		French	English / German	B1	C1
RO BUCURES09	0230	French	Romanian	B2	C1

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

¹For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

D. Additional requirements

TR ISTANBU07:

RO BUCURES09:

Staff mobility: STA

The staff mobility applications must be sent both to beatrice.craciun@erasmus.unibuc.ro and international@iis.unibuc.ro

Draft of (Preliminary) Individual Teaching Programme for STA indicating academic area and proposed term of visit to be included so as to serve as a ground for the relevant faculty unit in decision-making process

Staff mobility: STT

The staff mobility applications must be sent to beatrice.craciun@erasmus.unibuc.ro

Student mobility: SMS

Nomination procedure: nominations to be sent to beatrice.craciun@erasmus.unibuc.ro. Each nomination should contain the following data: student's first and last name, field of study, study level, duration of stay, e-mail address of the nominated Student.

After receiving the nomination, the information on application would be sent directly to the students.

UB welcomes students with disabilities, the necessary individual arrangements need to be discussed well in advance.

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
TR ISTANBU07	Online Application Period 15 th May-15 th July	Online Application Period 15 th October-15 th December
RO BUCURES09	30 June	31 October

2. The receiving institution will send its decision within [4] weeks.

3. A Transcript of Records will be issued by the receiving institution no later than [4] weeks after the assessment period has finished at the receiving HEI. *[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]*

4. Termination of the agreement

[It is up to the involved institutions to agree on the procedure for modifying or terminating the inter-institutional agreement. However, in the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."]

F. Information

1. Grading systems of the institutions

TR ISTANBU07:

<http://www.bologna.yildiz.edu.tr/index.php?r=institution/grading>

RO BUCURES09:

http://www.unibuc.ro/e/n/admitere/Grading_Scale0.php

ECTS Grade	Romanian grade	Definition	% of successful students normally achieving the grade
A	10	EXCELLENT	10
B	9	VERY GOOD	25
C	7-8	GOOD	30
D	6	SATISFACTORY	25
E	5	SUFFICIENT	10
FX	4	FAIL	-
F	1-3	FAIL	-

2. Visa and Residence Permit

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR ISTANBUO 7		http://www.goc.gov.tr/main/Eng_3 https://e-ikamet.goc.gov.tr/
RO BUCURES09	Beatrice CRACIUN, ERASMUS Responsible, ERASMUS+ Office beatrice.craciun@erasmus.unibuc.ro , Tel.: (004) 021.307.73.83	http://www.unibuc.ro/e/n/admitere/Passports and Visa s.php

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR ISTANBUO7		http://www.sqk.gov.tr/wps/portal/en?CSRT=15758577449206964749 https://e-ikamet.goc.gov.tr/
RO BUCURES09	Beatrice CRACIUN, ERASMUS Responsible, Erasmus+ Office beatrice.craciun@erasmus.unibuc.ro , Tel.: (004) 021.307.73.83	http://www.unibuc.ro/e/n/admitere/Estimated Annual Costs.php





4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR ISTANBU07	incoming@yildiz.edu.tr	http://www.eu.yildiz.edu.tr/en/sayfa/8/Erasmus-Student-Network/185
RO BUCURES09	Beatrice CRACIUN, ERASMUS Responsible, Erasmus+ Office beatrice.craciun@erasmus.unibuc.ro , Tel.: (004) 021.307.73.83	http://www.unibuc.ro/e/n/admitere/Accommodation_ERASMUS.php

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ²
TR ISTANBU07	Prof. Dr. Ali Rıza BÜYÜKUSLU Coordinator	22.12.2017	 
RO BUCURES09	PROF. DR. MIRCEA DUMITRU RECTOR	04 IAN. 2018	 

²Scanned signatures are accepted