



Erasmus+ Programme

Key Action 1
– Mobility for learners and staff –
Higher Education Student and Staff Mobility

Inter-institutional agreement 2014-2021 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details ¹ (email, phone)	Website (eg. of the course catalogue)
Yıldız Technical University	TR ISTANBU07	<u>Institutional:</u> Assoc.Prof.Dr. Bayram Ali Ersoy (<i>Institutional Erasmus Coordinator</i>) Tel: +90 212 383 2069 E-mail: erasmus@yildiz.edu.tr <u>Departmental:</u> Assoc. Prof. Dr. Çiğdem Nas Department of Political Science and International Relations YTU Merkez Kampüsü H Blok H119 34349 Yıldız Istanbul Phone: +90 212 383 2555 Fax: +90 212 2703022	http://www.bologna.yildiz.edu.tr/

¹ Contact details to reach the senior officer in charge of this agreement and of its possible updates.

		E-mail: erasmus2012.yildiz@gmail.com	
Universität Kassel	D KASSEL01	Institutional Coordinator Britta Wöbbeking Mönchebergstr. 19, 34109 Kassel, Germany; Phone: +49 561 804-2539 Fax: +49 561 804-3513 email: erasmus@uni-kassel.de , Departmental Coordinator: Prof. Dr. Sabine Ruß-Sattar Universität Kassel, Fachbereich 05: Gesellschaftswissenschaften, Nora-Platiel-Str.1, 34127 Kassel, Germany Phone: +49 561 804-3464 Email: s.russ@uni-kassel.de	Website: http://www.uni-kassel.de/ Course List: http://www.uni-kassel.de/go/course-list

B. Mobility numbers² per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 st , 2 nd or 3 rd] *	Number of student mobility periods	
					Student Mobility for Studies	Student Mobility for Traineeships *
					[total number of months of the study periods or average duration*]	
TR ISTANBU07	D KASSEL01	0312	Political Science and civics	1 st 2 nd 3 rd	2x10=[20]	-
D KASSEL01	TR ISTANBU07	0312	Political Science and civics	1 st 2 nd 3 rd	2x10=[20]	-

*Optional

² Mobility numbers can be given per sending/receiving institutions and per education field (optional*):
<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching [total number of days of teaching periods or average duration *]	Staff Mobility for Training *
TR ISTANBU 07	D KASSEL01	0312	Political Science and civics	1x5 days	1x5 days
D KASSEL01	TR ISTANBUO 7	0312	Political Science and civics	1x5 days	1x5 days

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ³	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
TR ISTANBU07		English		B1	B2
D KASSEL01	-	German (BA) German and English* (MA)	-	B1	B1

* There are courses which are taught in English but a B1 competence in German is still obligatory.

For more details on the language of instruction recommendations, see the course catalogue of each institution.

³ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

D. Additional requirements

D KASSEL01: Kassel university welcomes students and staff members with disabilities, however acceptance requires approval (in case of students: during the online nomination period, in case of staff members: when applying).

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
TR ISTANBU07	Online Application Period 15 th May-15 th July	Online Application Period 15 th October-15 th December
D KASSEL01	Application deadline: July 15 Term dates: October 1 st – March 31 st	Application deadline: January 15 Term dates: April 1 st – September 30 th

[to be adapted in case of a trimester system]*

2. The receiving institution will send its decision within **4** weeks. TR ISTANBU07, D KASSEL01
3. A Transcript of Records will be issued by the receiving institution no later than **5** weeks after the assessment period has finished at the receiving HEI.
4. Termination of the agreement

The agreement will become operative on the date of signature of both universities and shall remain in force the full duration of the ERASMUS+ Programme. In case of a prior termination, a written notice of at least one academic year should be sent to the partner university. Any additions and/or amendments should be agreed upon in writing at least one academic year before it will come into effect. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

F. Information

1. Grading systems of the institutions

D KASSEL01: The results of the exams passed by Erasmus students is represented by a mark based on the national system: <http://www.uni-kassel.de/uni/internationales/english-version/studies/study-programmes/degrees/ects-guide.html>

TR ISTANBU07:

<http://www.bologna.yildiz.edu.tr/index.php?r=institution/grading>

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR ISTANBU07	incoming@yildiz.edu.tr	http://www.konsolosluk.gov.tr/tr/en/start.aspx
D KASSEL01	visa-info@uni-kassel.de +49(0)561 804 2103	www.uni-kassel.de/en -> Study -> Exchange Programmes

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR ISTANBU07	incoming@yildiz.edu.tr	http://www.sgk.gov.tr/wps/portal/en?CSRT=15758577449206964749
D KASSEL01	Ms. Sabine Ernst Email : sabineernst@uni-kassel.de Phone : +49(0)561 804 2205	www.uni-kassel.de/en -> Study -> Exchange Programmes


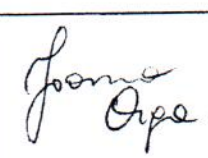

4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR ISTANBU07	incoming@yildiz.edu.tr	http://www.bologna.yildiz.edu.tr/index.php?r=infoforstudents/accommodation
D KASSEL01	Ms. Marlies Otto +49 (0)561 804 2572 m.otto@studentenwerk.uni-kassel.de	http://www.studentenwerk-kassel.de/index.php?id=66&L=1

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ⁴	Stamp
TR ISTANBU07	Assoc.Prof.Dr. Bayram Ali Ersoy <i>Institutional Erasmus Coordinator</i>			
D KASSEL01	Britta Wöbbing Head of International Office	11.03.14		

⁴ Scanned signatures are accepted