



**Erasmus+ Programme
Key Action 1
– Mobility for learners and staff –
Higher Education Student and Staff Mobility**

**Inter-institutional agreement 2014-2021
between programme countries**

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details (email, phone)	Website (eg. of the course catalogue)
Yıldız Technical University	TR ISTANBU07	<p>Institutional: Assoc.Prof.Dr. Bayram Ali Ersoy (<i>Institutional Erasmus Coordinator</i>) Tel: +90 212 383 2069 E-mail: erasmus@yildiz.edu.tr</p> <p>Departmental: Assoc. Prof. Dr. Çiğdem Nas Department of Political Science and International Relations YTU Merkez Kampüsü H Blok H119 34349 Yıldız Istanbul Phone: +90 212 383 2555 Fax: +90 212 2703022 E-mail: erasmus2012.yildiz@gmail.com</p>	http://www.bologna.yildiz.edu.tr/
Ecole des Hautes Etudes en Sciences Sociales	F PARIS057	<p>Institutional: Véronique Conuau Service de l'information et de la mobilité internationale étudiante 190-198, avenue de France 75013 Paris – France Tel : +33 (0)1 49 54 26 93 erasmus-fparis057@ehess.fr</p> <p>Departmental: Nathalie Clayer 190-198, avenue de France 75244 Paris Cedex 13, France Tel : +33 (0)1 49 54 23 02 nathalie.clayer@ehess.fr</p>	http://www.ehess.fr/fr/etudiant/mobilites/

B. Mobility numbers per academic year

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED]	Subject area name	Study cycle [1 st , 2 nd or 3 rd]	Number of students [total number of students]	Number of student mobility periods [total number of months]
TR ISTANBU07	F PARIS057	312	Political science, international relations	2 nd , 3 rd	2	10
F PARIS057	TR ISTANBU07	312	Political science, international relations	2 nd , 3 rd	1	5

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED]	Subject area name	Name	Staff mobility periods for Teaching [total number of weeks of teaching periods]	Staff mobility periods for Teaching [ours for week]
TR ISTANBU07	F PARIS057	312	Political science, international relations		1 week	5 hours
F PARIS057	TR ISTANBU07	312	Political science, international relations		1 week	5 hours

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ¹	
			Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
TR ISTANBU07	English		B1	B2
F PARIS057	French		B1/B2	

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

¹ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://euopass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

D. Additional requirements

TR ISTANBU07:

F PARIS057:

There is **NOT** a first cycle at F PARIS057, so only can be accepted students at 2nd or 3rd cycle level of Higher Education.

Master students need to send a bachelor certificate or a transcript of records with **180 ECTS** credits to the Student Exchange Office. All master programs are consecutive master programs at F PARIS057. For students wishing to be register in Master 2, they also need a certificate or a transcript records with 60 ECTS of their first year of Master, otherwise they will be receive at Master 1 level.

PhD students need to send a master certificate to the Student Exchange Office (Service de l'information et de la mobilité internationale étudiante, erasmus-fparis057@ehess.fr).

Any students will **not** receive any ECTS credits from the host institution related to their research work. The home institution is the only responsible for accrediting students with ECTS credits for research completed at the host institution.

It is not possible for students to hand-in their final MA-/PhD-thesis at the host institution. Final theses need to be graded by the home institution.

All required documents have to be officially translated in French, or at least in English.

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Institution [Erasmus code]	Autumn term [month]	Spring term [month]
TR ISTANBU07	Online Application Period 15 th May-15 th July	Online Application Period 15 th October-15 th December
F PARIS057	May 2 nd	October 31 st

2. The receiving institution will send its decision within [4] weeks.
3. A Transcript of Records will be issued by the receiving institution no later than [4] weeks after the assessment period has finished at the receiving HEI. *[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]*
4. Termination of the agreement

[It is up to the involved institutions to agree on the procedure for modifying or terminating the inter-institutional agreement. However, in the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."]

F. Information

1. Grading systems of the institutions

TR ISTANBU07:

<http://www.bologna.yildiz.edu.tr/index.php?r=institution/grading>

F PARIS057:

The EHES welcomes students at the level of master or in its doctoral school.

Credit is granted only in so far as students successfully complete all exams and other forms of evaluation. It does not suffice to have spent time in France or to have simply attended classes to receive credits.

Credit will be calculated according to the number of hours spent in seminars and the student project prepared within the framework of a "tutorat" which will be graded by the professor.

30 credits equals one semester.

60 credits equals 1 year of study.

6 ECTS = 24 hours for a 2 weekly hours by semester

12 ECTS = 48 hours for 2 annual weekly hours

The student must have a minimum of 10 / 20 to obtain his ECTS

Master : The seminars by field of study with the corresponding credits are available on the EHESS's web page : www.ehess.fr/fr/enseignement/diplomes/master/

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR ISTANBU07	incoming@yildiz.edu.tr	http://www.konsolesluk.gov.tr/tr/en/start.aspx
F PARIS057		http://www.ehess.fr/fr/etudiant/mobilites/programme-erasmus/

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR ISTANBU07	incoming@yildiz.edu.tr	http://www.sgk.gov.tr/wps/portal/en?CSRT=15758577449206964749
F PARIS057		http://www.ehess.fr/fr/etudiant/mobilites/programme-erasmus/

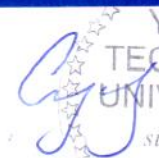

4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR ISTANBU07	incoming@yildiz.edu.tr	http://www.bologna.yildiz.edu.tr/index.php?r=infoforstudents/accommodation
F PARIS057		http://www.ehess.fr/fr/etudiant/informations-pratiques/logements/

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ²
TR ISTANBU07	Assoc.Prof.Dr. Bayram Ali Ersoy <i>Institutional Erasmus Coordinator</i>	21 FEB 2014	 YILDIZ TECHNICAL UNIVERSITY since 1911 EU OFFICE
F PARIS057	Pierre-Cyrille HAUTCOEUR, Président de l'EHESS	16.12.13	Le Président  Pierre-Cyrille Hautcœur



² Scanned signatures are accepted