



# Erasmus+ Programme

Key Action 1  
- Mobility for learners and staff -  
Higher Education Student and Staff Mobility

## Inter-institutional agreement 2014-2021 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

### A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details (email, phone)	Website (eg. of the course catalogue)
Yıldız Technical University	TR ISTANBU07	<b>Institutional:</b> Assoc.Prof.Dr. Bayram Ali Ersoy ( <i>Institutional Erasmus Coordinator</i> ) Tel: +90 212 383 2069 E-mail: <a href="mailto:erasmus@yildiz.edu.tr">erasmus@yildiz.edu.tr</a>	<a href="http://www.bologna.yildiz.edu.tr/">http://www.bologna.yildiz.edu.tr/</a>
		<b>Departmental:</b> Assoc. Prof. Dr. Çiğdem Nas Department of Political Science and International Relations YTU Merkez Kampüsü H Blok H119 34349 Yıldız Istanbul Phone: +90 212 383 2555 Fax: +90 212 2703022 E-mail:	

		<a href="mailto:erasmus2012.yildiz@gmail.com">erasmus2012.yildiz@gmail.com</a>	
UNIVERSITA' DI PISA Department of Political Sciences	I PISA 01	<p><b><u>Institutional:</u></b></p> <p><b>Prof. Alessandra Guidi</b> Vice Rector for International Relations <a href="http://www.unipi.it/index.php/contact-us-internazionale">http://www.unipi.it/index.php/contact-us-internazionale</a></p> <p><b><u>Departmental:</u></b></p> <p><b>Prof. Maurizio Vernassa</b> Dept. International Coordinator <a href="mailto:vernassa@sp.unipi.it">vernassa@sp.unipi.it</a></p> <p><b>Dr. Francesca Bianchini</b> Coordinator Assistant <a href="mailto:francesca.bianchini@sp.unipi.it">francesca.bianchini@sp.unipi.it</a> Dept. International Relations Office <a href="mailto:international@sp.unipi.it">international@sp.unipi.it</a> Tel : +39 050 22 12 488 Fax: +39 050 22 12 489</p>	<p><a href="http://www.unipi.it">www.unipi.it</a> link on homepage to ECTS Course Catalogue:</p> <p><a href="http://www.unipi.it/index.php/university/item/2958-ects-catalogue-2013-2014">http://www.unipi.it/index.php/university/item/2958-ects-catalogue-2013-2014</a></p> <p><a href="http://www.sp.unipi.it">www.sp.unipi.it</a></p>

### B. Mobility numbers per academic year

Paragraph to be added, if the agreement is signed for more than one academic year:

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED]	Subject area name	Study cycle [short cycle, 1 <sup>st</sup> , 2 <sup>nd</sup> or 3 <sup>rd</sup> ]	Number of student mobility periods	
					Student Mobility for Studies [total number of months of the study periods or average duration*]	Student Mobility for Traineeships
TR ISTANBU07	I PISA 01	0312 (ex) 316	Political science and Civics, International relations, European studies, Area studies	1 <sup>st</sup> , 2 <sup>nd</sup> , 3 <sup>rd</sup>	2x10 months	Only by individual agreement

I PISA 01	TR ISTANBU07	0312  (ex) 316	Political Sciences and Civics International relations, European studies, Area studies	1 <sup>st</sup> , 2 <sup>nd</sup> , 3 <sup>rd</sup>	20 (2x10 months)	Only by individual agreement
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FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED]	Subject area name	Number of staff mobility periods	
				Staff Mobility for Teaching	Staff Mobility for Training
				[total number of days of teaching periods or average duration *]	
TR ISTANBU07	I PISA 01	0312 (ex)316		1X min 2 days – min 8 hrs	1 – individual agreement
I PISA 01	TR ISTANBU07	0312 (ex) 316		1X min 2 days – min 8 hrs	1 – individual agreement

### C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level <sup>1</sup>	
				Student Mobility for Studies  [Minimum recommen ded level: B1]	Staff Mobility for Teaching  [Minimum recommended level: B2]
TR ISTANBU07		English		B1	B2
I PISA 01 *	0312 (ex) 316	ITA	EN*	B1	B2

\*All courses within the Department of Political Sciences are taught in Italian; some in English are offered by other departments. Although we recommend that incoming students have some Italian language competence on arrival, we accept students who are beginners. There are Italian language courses at all levels available for Erasmus students at our 'CLI'

<sup>1</sup> For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

#### D. Additional requirements

The partners agree to abide by ECTS Guidelines and use ECTS transparency and recognition tools.

They will promote meaningful credit mobility for students of all levels, giving students reasonable freedom of choice in their learning activities.

In the future, the partners plan to extend and supplement the present mobility agreement by developing Erasmus+ projects (alliances and partnerships) as appropriate.

<b>I PISA 01</b>	The University of Pisa has the infrastructure to welcome students and staff with disabilities <a href="http://www.unipi.it/index.php/students/item/2312-special-needs">http://www.unipi.it/index.php/students/item/2312-special-needs</a> <a href="http://www.unipi.it/index.php/students/item/2489-counseling-and-assistance">http://www.unipi.it/index.php/students/item/2489-counseling-and-assistance</a>
	Incoming students will be allowed flexibility in their choices of activities. We recommend incoming students to attend most of the subjects in the Department that has the agreement with their sending Institution however if they desire, they will be allowed to attend courses (and take the related examination) in other Departments with a simple request and according to their specific rules.
<b>TR ISTANBU07:</b>	Incoming students may also attend courses in other departments of the University based on the capacity of the courses upon the request of the student.

#### E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
TR ISTANBU07	Online Application Period 15 <sup>th</sup> May-15 <sup>th</sup> July	Online Application Period 15 <sup>th</sup> October-15 <sup>th</sup> December
I PISA 01	Nomination :15 <sup>th</sup> July Application 31 <sup>st</sup> August	Nomination :15 <sup>th</sup> December Application: 31 January

2. The receiving institution will send its decision within [4] weeks.  
The receiving institution **I PISA 01** will send its decision within **8 weeks**
3. A Transcript of Records will be issued by the receiving institution no later than [4] weeks after the assessment period has finished at the receiving HEI  
A Transcript of Records will be issued by the receiving institution **I PISA 01** no later than **5 weeks** after the assessment period has finished at the receiving HEI.
4. Termination of the agreement  
This agreement may be terminated by common consent at any time, although any mobility

already agreed will be honoured. If one party wishes to terminate the agreement unilaterally, it must give one year's notice before the termination takes effect. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict

## F. Information

### 1. Grading systems of the institutions

#### **TR ISTANBU07:**

<http://www.bologna.yildiz.edu.tr/index.php?r=institution/grading>

**I PISA01:** <http://www.unipi.it/index.php/students/item/2265-educational-system>

The grading system for the course units consists of 30 possible points, plus 'lode' (cum laude) in case of excellence. Marks are given by the lecturer on the basis of performance as ascertained in a public examination by a board of at least two teachers. Main exam sessions are held in June/July; September; and January; students may resit exams\*\*. ECTS Grading Tables are available for each Degree Programme, to assist home universities in interpreting their students' results (see description in the ECTS Course Catalogue).

#### **2. Visa**

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

<b>Institution</b> [Erasmus code]	<b>Contact details</b> (email, phone)	<b>Website for information</b>
TR ISTANBU07	incoming@yildiz.edu.tr	<a href="http://www.konsolosluk.gov.tr/tr/en/start.aspx">http://www.konsolosluk.gov.tr/tr/en/start.aspx</a>
I PISA 01	international@unipi.it Laura Gornati (phone +39 050 2212912) Dr. Mauro Mazzotta (phone +39 050 2212096)	<a href="http://www.unipi.it/index.php/welcome-and-support/itemlist/category/310-visa">http://www.unipi.it/index.php/welcome-and-support/itemlist/category/310-visa</a>

#### **3. Insurance**

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

<b>Institution</b> [Erasmus code]	<b>Contact details</b> (email, phone)	<b>Website for information</b>
TR ISTANBU07	incoming@yildiz.edu.tr	<a href="http://www.sgk.gov.tr/wps/portal/en?CSRT=15758577449206964749">http://www.sgk.gov.tr/wps/portal/en?CSRT=15758577449206964749</a>
I PISA 01	international@unipi.it Laura Gornati (phone +39 050 2212912) Dr. Mauro Mazzotta (phone +39 050 2212096)	<a href="http://www.unipi.it/index.php/welcome-and-support/itemlist/category/311-insurance">http://www.unipi.it/index.php/welcome-and-support/itemlist/category/311-insurance</a>



#### **4.Housing**

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

<b>Institution</b> [Erasmus code]	<b>Contact details</b> (email, phone)	<b>Website for information</b>
TR ISTANBU07	incoming@yildiz.edu.tr	<a href="http://www.bologna.yildiz.edu.tr/index.php?r=inforstudents/accommodation">http://www.bologna.yildiz.edu.tr/index.php?r=inforstudents/accommodation</a>
I PISA 01	international@unipi.it Dr. Mauro Mazzotta (phone +39 050 2212096)	<a href="http://www.unipi.it/index.php/students/item/2309-accommodation">http://www.unipi.it/index.php/students/item/2309-accommodation</a>

#### **G. SIGNATURES OF THE INSTITUTIONS (legal representatives)**

<b>Institution</b> [Erasmus code]	<b>Name, function</b>	<b>Date</b>	<b>Signature<sup>2</sup></b>
TR ISTANBU 07	Assoc.Prof.Dr. Bayram Ali Ersoy <i>Institutional Erasmus Coordinator</i>	10.12.2013	
I PISA 01	Prof. Maurizio Vernassa - delegated by Rector,	10.12.2013	

<sup>2</sup> Scanned signatures are accepted