



Erasmus+ Programme

Key Action 1 - Mobility for learners and staff - Higher Education Student and Staff Mobility

Inter-institutional agreement 2014-20 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details (email, phone)	Website (eg. of the course catalogue)
Université de Rouen	F ROUEN 01	Anne DANDEVILLE Erasmus Institutional Coordinator International Relations Office 24 bis rue Jacques Boutrolle d'Estaimbuc. 76821 Mont Saint Aignan cedex ☎ +33 2 35 14 69 10 ☎ +33 2 35 14 61 36	www.univ-rouen.fr
Yildiz Technical University TR ISTANBU07		Institutional: Assoc.Prof.Dr. Bayram Ali Ersoy (<i>Institutional Erasmus</i>)	http://www.bologna.yildiz.edu.tr/

Coordinator) Tel: +90 212 383 2069 E-mail: erasmus@yildiz.edu.tr	
Departmental: Res. Assist. S. Nesli GÜL Museum Studies Erasmus Coordinator, Yıldız Technical University Faculty of Art and Design, Davutpasa Campus, 34220, Esenler-ISTANBUL TURKIYE Tel: +90 212 383 5031 E-mail: nsi.gl@hotmail.com	

B. Mobility numbers¹ per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 st , 2 nd or 3 rd] *	Number of student mobility periods	
					Student Mobility for Studies [number of students/t otal number of months of the study periods *]	Stude nt Mobili ty for Traine eships *
F ROUEN 01	TR ISTANBU07	213	Arts	1 st , 2 nd , 3 rd	4*5 or 2*10	N/A
TR ISTANBU07	F ROUEN 01	213	Arts	1 st , 2 nd , 3 rd	4*5 or 2*10	N/A

[*Optional: subject area code & name and study cycle are optional.]

FROM [Erasmus	TO [Erasmus code of	Subjec t area	Subject area name	Number of staff mobility periods
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¹ Mobility numbers can be given per sending/receiving institutions and per education field (optional*:
<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)

code of the sending institution]	the receiving institution]	code * [ISCED]	*	Staff Mobility for Teaching [total number of days of teaching periods or average duration *]	Staff Mobility for Training *
TR ISTANBU07	F ROUEN 01	213	Arts	2 staff x 5 days	2 staff x 5 days
F ROUEN 01	TR ISTANBU07	213	Arts	2 staff x 5 days	2 staff x 5 days

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ²	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
F ROUEN 01		French		B2	B2
TR ISTANBU07		English		B1	B2

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

D. Additional requirements

The University of Rouen organize integration weeks at the beginning of the year. We also propose free French courses with ECTS credits

² For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

Support is offered to students and staff with special need or disability: <http://formation-ve.univ-rouen.fr/mission-pour-l-integration-des-etudiants-en-situation-handicap-16454.kjsp>

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
F ROUEN 01	1 st June	1 st November
TR ISTANBU07	Online Application Period 15 th May-15 th July	Online Application Period 15 th October-15 th December

[* to be adapted in case of a trimester system]

2. The receiving Institution will send its decision within 4 weeks.
3. A Transcript of Records will be issued by the receiving institution no later than 4 weeks after the assessment period has finished at the receiving HEI. *[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]*

4. Termination of the agreement

A notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

F. Information

1. Grading systems of the institutions

Université de Rouen

Note	Equivalence Rouen
A	16
B	14
C	12
D	11
E	10
F	5
FX	0

<http://international.univ-rouen.fr/la-reconnaissance-de-la-mobilite-415678.kjsp?RH=PO3-2>

TR ISTANBU07:

<http://www.bologna.yildiz.edu.tr/index.php?r=institution/grading>

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
F ROUEN 01	Mobilite.in@univ-rouen.fr ☎ +33 2 35 14 69 10	http://formation-ve.univ-rouen.fr/modulo-monde-153130.kjsp?RH=1376982084405
TR ISTANBU07	incoming@yildiz.edu.tr	http://www.konsolosluk.gov.tr/tr/en/start.aspx

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
F ROUEN 01	Mobilite.in@univ-rouen.fr ☎ +33 2 35 14 69 10	http://www.univ-rouen.fr/version-francaise/securite-etudiant-138999.kjsp?RH=1374833262562
TR ISTANBU 07	incoming@yildiz.edu.tr	http://www.sgk.gov.tr/wps/portal/en?CSRT=15758577449206964749

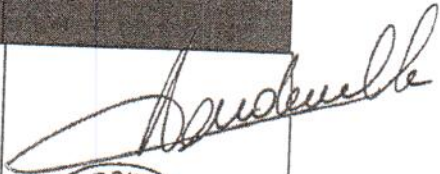

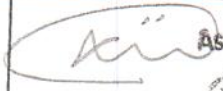

4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
F ROUEN 01	mobilite.in@univ-rouen.fr ☎ +33 2 35 14 69 10	http://international.univ-rouen.fr/reserver-votre-logement-191585.kjsp?RH=1381131336158
TR ISTANBU07	incoming@yildiz.edu.tr	http://www.bologna.yildiz.edu.tr/index.php?r=infoforstudents/accommodation

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ³
F ROUEN 01	Anne DANDEVILLE Erasmus Institutional Coordinator	03/03/2015	 
TR ISTANBU07	Res. Assist. S. Nesli Gül Museum Studies Erasmus Coordinator	02/03/2015	 

³ Scanned signatures are accepted