

## Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility between Programme Countries

### Inter-Institutional Agreements 2021-2029

\*The institutions agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, including automatic recognition of the credits awarded to students by the partner institution as agreed in the Learning Agreement and confirmed in the Transcript of Records, or according to the learning outcomes of the modules completed abroad, as described in the Course Catalogue, in line with the European Credit Transfer and Accumulation System. The institutions agree on exchanging their mobility related data in line with the technical standards of the European Student Card Initiative.

#### General information

Name of the institution (and department, where relevant)	Erasmus code	Contact details (email, phone)
<b>KU Leuven – Faculteit Architectuur</b> Campus Sint-Lucas Brussels Paleizenstraat 65, BE - 1030 Brussels Campus Sint-Lucas Ghent Hoogstraat 51, BE - 9000 Ghent	B LEUVEN01	International Office at the Faculty of Architecture Mrs. Nele De Meyere – tel. +32 2 447 19 47 Mrs. Sandra Pierpont – tel. +32 9 398 64 67 <a href="mailto:international.arch@kuleuven.be">international.arch@kuleuven.be</a>
Yildiz Technical University Faculty of Architecture, Department of Architecture Yildiz Campus, D Block 34349 Yildiz-Beşiktaş/İSTANBUL	TR İSTANBU07	Murat TURHAN, PhD <i>Institutional Coordinator</i> +90 212 383 39 40 <a href="mailto:erasmus@yildiz.edu.tr">erasmus@yildiz.edu.tr</a> <a href="mailto:bilateralagreements@yildiz.edu.tr">bilateralagreements@yildiz.edu.tr</a> Assoc. Prof. Dr. Dilek EKŞİ AKBULUT Tel: +90 212 383 25 97 E-mail: <a href="mailto:eksi@yildiz.edu.tr">eksi@yildiz.edu.tr</a>

#### B LEUVEN01

Websites	URLs
General	<a href="https://www.kuleuven.be/english/">https://www.kuleuven.be/english/</a>
Faculty/Faculties	<a href="https://arch.kuleuven.be/english">https://arch.kuleuven.be/english</a>
Course Catalogue	<a href="https://onderwijsaanbod.kuleuven.be/opleidingen/e/index.htm">https://onderwijsaanbod.kuleuven.be/opleidingen/e/index.htm</a>

#### TR İSTANBU07

Websites	URLs
General	<a href="https://www.yildiz.edu.tr/en">https://www.yildiz.edu.tr/en</a>
Faculty/Faculties	<a href="http://www.mim.yildiz.edu.tr/en">http://www.mim.yildiz.edu.tr/en</a>
Course Catalogue	<a href="http://www.bologna.yildiz.edu.tr/index.php">http://www.bologna.yildiz.edu.tr/index.php</a>

#### Calendar

**B LEUVEN01****Incoming student nominations must reach the institution by:**

Autumn term [day/month]	Spring term [day/month]
30 April	1 October

**Applications from incoming students must reach the institution by:**

Autumn term [day/month]	Spring term [day/month]
30 April	1 October

**Application procedure for incoming students**

Contact details (email, phone)	Website for information
<a href="mailto:international.arch@kuleuven.be">international.arch@kuleuven.be</a>	<a href="https://arch.kuleuven.be/english/studying/students-from-abroad">https://arch.kuleuven.be/english/studying/students-from-abroad</a>

**Additional requirements**

Requirement	Details	Website for information (if applicable)
Academic requirements	Exchange candidates applying for an exchange in Architecture should have acquired 180 ECTS-credits in the relevant study field upon departure abroad. Students applying for an exchange in Interior Architecture should have acquired at least 120 ECTS-credits in the relevant study field upon departure abroad. Students applying for an exchange in Urban Planning should have acquired at least 180 ECTS-credits in the relevant study field upon departure abroad.	<a href="https://arch.kuleuven.be/english/studying/students-from-abroad/how-to-apply-as-an-exchange-student">https://arch.kuleuven.be/english/studying/students-from-abroad/how-to-apply-as-an-exchange-student</a>
Motivation letter	Explaining the choice for our program.	
Language certificate	Students who do not have English as their native language are required to provide proof of good	

	knowledge of the English language (B2-level), both written and spoken. This may be a certificate issued by your local exchange coordinator. A fluent knowledge of English is of utmost importance!	
Other	Photocopy of the Identity page of your passport or Identity card	

**TR ISTANBU07****Incoming student nominations must reach the institution by:**

Autumn term [day/month]	Spring term [day/month]
15 July	15 December

**Applications from incoming students must reach the institution by:**

Autumn term [day/month]	Spring term [day/month]
15 July	15 December

**Application procedure for incoming students**

Contact details (email, phone)	Website for information
<a href="mailto:incoming@yildiz.edu.tr">incoming@yildiz.edu.tr</a>	<a href="http://www.erasmus.yildiz.edu.tr/en">http://www.erasmus.yildiz.edu.tr/en</a>

**Additional requirements**

Requirement	Details	Website for information (if applicable)
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Exchange students should be nominated by the home institution.		
Exchange students are required to complete the online application module:	<a href="https://ytu.erasmus.yildiz.edu.tr/">https://ytu.erasmus.yildiz.edu.tr/</a>	<a href="http://www.erasmus.yildiz.edu.tr/en">http://www.erasmus.yildiz.edu.tr/en</a>
YTU provides infrastructure for welcoming students and staff with special needs.		

**The institution will send its decision no later than 5 weeks.**

### Inclusion and accessibility

The institution will provide support to incoming mobile participants with special needs, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:

#### B LEUVEN01

Available infrastructure adjusted for people with:	Description of infrastructure (optional)	Contact details (email, phone)	Website for information
<ul style="list-style-type: none"> <li>- Reduced mobility</li> <li>- Hearing Impairments</li> <li>- Visual Impairments</li> <li>- ...</li> </ul>		<a href="https://www.kuleuven.be/english/student-services/studentswithdisability/contact">https://www.kuleuven.be/english/student-services/studentswithdisability/contact</a>	<a href="https://www.kuleuven.be/english/student-services/studentswithdisability/index.html">https://www.kuleuven.be/english/student-services/studentswithdisability/index.html</a>
Available support services for people with:	Description of support services (optional)	Contact details (email, phone)	Website for information
			<a href="https://arch.kuleuven.be/english/studying/students-from-abroad/studying-with-a-disability">https://arch.kuleuven.be/english/studying/students-from-abroad/studying-with-a-disability</a>

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Available infrastructure adjusted for people with:	Description of infrastructure (optional)	Contact details (email, phone)	Website for information
		<a href="mailto:incoming@yildiz.edu.tr">incoming@yildiz.edu.tr</a>	<a href="http://www.eok.yildiz.edu.tr">http://www.eok.yildiz.edu.tr</a>
Available support services for people with:	Description of support services (optional)	Contact details (email, phone)	Website for information
		<a href="mailto:incoming@yildiz.edu.tr">incoming@yildiz.edu.tr</a>	

### Housing

The institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:

#### B LEUVEN01

Contact details (email, phone)	Website for information
<a href="https://www.kuleuven.be/english/life-at-ku-leuven/housing/contact">https://www.kuleuven.be/english/life-at-ku-leuven/housing/contact</a>	<a href="https://www.kuleuven.be/english/life-at-ku-leuven/housing">https://www.kuleuven.be/english/life-at-ku-leuven/housing</a>

#### TR ISTANBU07

Contact details (email, phone)	Website for information
<a href="mailto:incoming@yildiz.edu.tr">incoming@yildiz.edu.tr</a>	<a href="http://www.erasmus.yildiz.edu.tr/en">http://www.erasmus.yildiz.edu.tr/en</a> <a href="https://yildiz.esnturkey.org/accommodation">https://yildiz.esnturkey.org/accommodation</a>

### Visa

The institution will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:

#### B LEUVEN01

Contact details (email, phone)	Website for information
	<a href="https://www.kuleuven.be/english/life-at-ku-leuven/immigration-residence">https://www.kuleuven.be/english/life-at-ku-leuven/immigration-residence</a>

**TR ISTANBU07**

Contact details (email, phone)	Website for information
<a href="mailto:incoming@yildiz.edu.tr">incoming@yildiz.edu.tr</a>	<a href="http://www.erasmus.yildiz.edu.tr/en">http://www.erasmus.yildiz.edu.tr/en</a>

**Insurance**

The institution will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education. The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

**B LEUVEN01**

Contact details (email, phone)	Website for information
	<a href="https://www.kuleuven.be/english/life-at-ku-leuven/insurance-social-security/health-insurance/health-insurance-for-students">https://www.kuleuven.be/english/life-at-ku-leuven/insurance-social-security/health-insurance/health-insurance-for-students</a>

**TR ISTANBU07**

Contact details (email, phone)	Website for information
<a href="mailto:incoming@yildiz.edu.tr">incoming@yildiz.edu.tr</a>	<a href="http://www.erasmus.yildiz.edu.tr/en">http://www.erasmus.yildiz.edu.tr/en</a>

**Additional information****B LEUVEN01**

Information on:	Contact details (email, phone)	Website for information
Recognition process		<a href="https://arch.kuleuven.be/english/studying/students-from-abroad/grade-conversion">https://arch.kuleuven.be/english/studying/students-from-abroad/grade-conversion</a>
Other useful information		<a href="https://www.kuleuven.be/english/education/ects/positioning">https://www.kuleuven.be/english/education/ects/positioning</a>

**TR ISTANBU07**

Information on:	Contact details (email, phone)	Website for information
Recognition process	<a href="mailto:ilp_arch@yildiz.edu.tr">ilp_arch@yildiz.edu.tr</a>	<a href="http://www.mim.yildiz.edu.tr/mim/6/Erasmus/129">http://www.mim.yildiz.edu.tr/mim/6/Erasmus/129</a>
Application web-site	<a href="mailto:incoming@yildiz.edu.tr">incoming@yildiz.edu.tr</a>	<a href="https://ytuerasmus.yildiz.edu.tr">https://ytuerasmus.yildiz.edu.tr</a>

A Transcript of Records will be issued by the institution no later than 5 weeks after the assessment period has finished.

## Terms of the agreement to be set for each agreement and approved by the institutions (Information only accessible to the relevant parties).

### Mobility numbers per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code (optional) [ISCED]	Subject area name (optional)	Study cycle [short cycle, 1 <sup>st</sup> , 2 <sup>nd</sup> or 3 <sup>rd</sup> ] (optional)	Number of student mobility periods	
					Student Mobility for Studies [total number of months]	Student Mobility for Traineeships [total number of months]
B LEUVEN 01	TR ISTANBU07	581	Architecture and town planning	2 <sup>nd</sup>	2x5 = 10	
TR ISTANBU07	B LEUVEN 01	581	Architecture and town planning	2 <sup>nd</sup>	2x5 = 10	
B LEUVEN 01	TR ISTANBU07	581	Architecture and town planning	3 <sup>rd</sup>	1x5 = 5	
TR ISTANBU07	B LEUVEN 01	581	Architecture and town planning	3 <sup>rd</sup>	1x5 = 5	

Blended mobility option for students

*\*By checking this box, the partners confirm that they are willing to exchange students who wish to carry out their mobility in a blended format, a combination of a short-term physical mobility with a virtual component.*

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code (optional) [ISCED]	Subject area name (optional)	Number of staff mobility periods	
				Staff Mobility for Teaching [total number of days of teaching periods]	Staff Mobility for Training (optional)
B LEUVEN 01	TR ISTANBU07	581	Architecture and town planning	2x 2 months	2x 2 months
TR ISTANBU07	B LEUVEN 01	581	Architecture and town planning	2x 2 months	2x 2 months

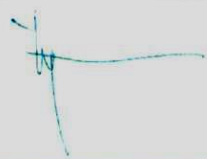

### Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended [language skills](#) at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language(s) of instruction level	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
B LEUVEN 01		English	Dutch	B2	C1
TR ISTANBU07		Turkish	English	B1	B2

Termination of the agreement [It is up to the involved institutions to agree on the procedure for modifying or terminating the inter-institutional agreement. However, in the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."]

**SIGNATURES OF THE INSTITUTIONS (legal representatives or delegates e.g. dean of the faculty)**

Name	Function	Date	Signature
Prof. dr. Yves Schoonjans	Dean of the faculty of Architecture	Monday, 11 October 2021	
Murat TURHAN, PhD	Institutional Coordinator	12 Oct 2021	

MURAT TURHAN Ph.D.  
Coordinator  
YTU International Relations

